





QUEENS PUBLIC LIBRARY
Board of Trustees
Thursday, March 6, 2025

Central Library
89-11 Merrick Boulevard, Jamaica, NY 11432

Agenda

6:30 PM Board of Trustees Regular Meeting - March 06, 2025

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VI. Adjournment

Motion to Adjourn

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Queens Public Library Board / Committee Item

BOARD/COMMITTEE: Board of Trustees

DATE OF MEETING: March 6, 2025

AGENDA: Approval of Minutes of the Board – January 23, 2025

Recommended Motion for Consideration by the Board of Trustees:

I move that the Minutes of the Board of Trustees meeting be approved as submitted.

Attachments:

BOT Minutes – January 23, 2025 (PDF)



QUEENS PUBLIC LIBRARY

Board of Trustees Regular Meeting - Jan 23, 2025 Minutes

Thursday, January 23, 2025 at 6:00 PM

Central Library

89-11 Merrick Boulevard, Jamaica, NY 11432

I. CALL TO ORDER

Roll Call

Present

ALEXANDRIA SUMPTER-DELVES, Esq., CARL KOERNER, Esq., CLOYETTE HARRIS-STOUTE, EARL G. SIMONS, Ed. D., ELI SHAPIRO Ed. D LCSW, GEORGE RUSSO, Esq., JAMES M. HADDAD, Esq., JAMIE LEE, JOHANNA CARMONA, Esq., JULISSA GUTIERREZ, LYDON SLEEPER-O'CONNELL, MICHELLE MIAO, Ph. D., PAULINE HEALY, PETER KAUFFMANN, and SELINA LEE, Ph. D.

Excused

ANDREW JACKSON, GUILLERMO PATINO, MATTHEW M. GORTON, and TERRI THOMSON

Others Present

MATTHEW CARLIN, Esq., EVE CHO GUILLERGAN, Esq., ALLAN SWISHER, Esq., JIMMY VAN BRAMER, DENNIS M. WALCOTT, NICK BURON, JUSTIN DEABLER, SUNG MO KIM, GITTE PENG, STEPHEN MACK, SUSAN LATHAM, WILLIAM FUNK, WILLIAM GOLDBAND, SARA HAUSNER-LEVINE, Esq., CHAUNCIE BROOKS, DOMINIQUE SIMBOLI, DANIELLE WALSH, LARRY VEDILAGO, MONIQUE HAMILTON, SARAH MAC DOUGALL, and VINEL LIRIANO

II. APPROVAL OF BOT MINUTES- December 12, 2024

Recommended Motion for Consideration by the Board of Trustees:

I move that the Minutes of the Board of Trustees meeting be approved as submitted.

Moved by: CARL KOERNER, Esq.

Seconded by: MICHELLE MIAO, Ph. D.

Aye ALEXANDRIA SUMPTER-DELVES, Esq., CARL KOERNER, Esq., CLOYETTE HARRIS-STOUTE, EARL G. SIMONS, Ed. D., JAMIE LEE, JOHANNA CARMONA, Esq., ELI SHAPIRO Ed. D LCSW, GEORGE RUSSO, Esq., JULISSA GUTIERREZ, LYDON SLEEPER-O'CONNELL, JAMES M. HADDAD, Esq., MICHELLE MIAO, Ph. D., PAULINE HEALY, PETER KAUFFMANN, and SELINA LEE, Ph. D.

Carried 15-0

III. AGENDA

Action Items

- A) **Election of Officers, Calendar Year 2025**
Recommended Motion for Consideration by the Board of Trustees:

I move that the Board of Trustees accept the resolution on election of officers as presented:

RESOLUTION

WHEREAS, at the Board's regularly scheduled meeting held on Thursday, December 12, 2024, the Nominating Committee recommended the following slate of officers of the Library for calendar year 2025:

Chair of the Board: Eli Shapiro, Ed. D.,
LCSW

Vice Chair: Matthew Gorton

Secretary: Pauline Healy

Treasurer: Terri Thomson
Assistant Treasurer: Selina Lee, Ph.D.

WHEREAS, at the December 12, 2024 meeting, the Trustee were asked if they would like to nominate any other officers and no other nominations were offered; and the Board unanimously approved a motion to close nominations for officers of the Library for calendar year 2025.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees that, after due deliberation, the following Trustees are elected as the officers of the Library for calendar year 2025 and shall continue in office until their successors shall have been elected and qualified:

Chair of the Board: Eli Shapiro, Ed. D.,
LCSW
Vice Chair: Matthew Gorton
Secretary: Pauline Healy
Treasurer: Terri Thomson
Assistant Treasurer: Selina Lee, Ph.D.

Moved by: LYDON SLEEPER-O'CONNELL

Seconded by: GEORGE RUSSO, Esq.

Aye ALEXANDRIA SUMPTER-DELVES, Esq., CARL KOERNER, Esq., CLOYETTE HARRIS-STOUTE, EARL G. SIMONS, Ed. D., ELI SHAPIRO Ed. D LCSW, GEORGE RUSSO, Esq., JAMES M. HADDAD, Esq., JAMIE LEE, JOHANNA CARMONA, Esq., JULISSA GUTIERREZ, LYDON SLEEPER-O'CONNELL, MICHELLE MIAO, Ph. D., PAULINE HEALY, PETER KAUFFMANN, and SELINA LEE, Ph. D.

Carried 15-0

B) Committee assignments

Recommended Motion for Consideration by the Board of Trustees:

I move that the Board of Trustees approve the committee

assignments for the duration of calendar year 2025 as presented.

Moved by: PAULINE HEALY

Seconded by: JULISSA GUTIERREZ

Aye ALEXANDRIA SUMPTER-DELVES, Esq., CARL KOERNER, Esq., CLOYETTE HARRIS-STOUTE, EARL G. SIMONS, Ed. D., ELI SHAPIRO Ed. D LCSW, GEORGE RUSSO, Esq., JAMES M. HADDAD, Esq., JAMIE LEE, JOHANNA CARMONA, Esq., JULISSA GUTIERREZ, LYDON SLEEPER-O'CONNELL, MICHELLE MIAO, Ph. D., PAULINE HEALY, PETER KAUFFMANN, and SELINA LEE, Ph. D.

Carried 15-0

C) FY 2026 Holiday Schedule

Recommended Motion for Consideration by the Board of Trustees:

I move that the Board of Trustees approve the fiscal year 2026 holiday schedule as presented.

Moved by: MICHELLE MIAO, Ph. D.

Seconded by: CLOYETTE HARRIS-STOUTE

Aye ALEXANDRIA SUMPTER-DELVES, Esq., CARL KOERNER, Esq., CLOYETTE HARRIS-STOUTE, EARL G. SIMONS, Ed. D., ELI SHAPIRO Ed. D LCSW, GEORGE RUSSO, Esq., JAMES M. HADDAD, Esq., JAMIE LEE, JOHANNA CARMONA, Esq., JULISSA GUTIERREZ, LYDON SLEEPER-O'CONNELL, MICHELLE MIAO, Ph. D., PAULINE HEALY, PETER KAUFFMANN, and SELINA LEE, Ph. D.

Carried 15-0

D) Approval of Bills for the Month of November 2024

Recommended Motion for Consideration by the Board of

Trustees:

I move that the Board of Trustees approve the November 2024 bills in the aggregate sum of \$5,787,374.

Moved by: LYDON SLEEPER-O'CONNELL

Seconded by: JULISSA GUTIERREZ

Aye ALEXANDRIA SUMPTER-DELVES, Esq., CARL KOERNER, Esq., CLOYETTE HARRIS-STOUTE, EARL G. SIMONS, Ed. D., ELI SHAPIRO Ed. D LCSW, GEORGE RUSSO, Esq., JAMES M. HADDAD, Esq., JAMIE LEE, JOHANNA CARMONA, Esq., JULISSA GUTIERREZ, LYDON SLEEPER-O'CONNELL, MICHELLE MIAO, Ph. D., PAULINE HEALY, PETER KAUFFMANN, and SELINA LEE, Ph. D.

Carried 15-0

E) Approval of Bills for the Month of December 2024

Recommended Motion for Consideration by the Board of Trustees:

I move that the Board of Trustees approve the December 2024 bills in the aggregate sum of \$4,281,694.

Moved by: LYDON SLEEPER-O'CONNELL

Seconded by: JULISSA GUTIERREZ

Aye ALEXANDRIA SUMPTER-DELVES, Esq., CARL KOERNER, Esq., CLOYETTE HARRIS-STOUTE, EARL G. SIMONS, Ed. D., ELI SHAPIRO Ed. D LCSW, GEORGE RUSSO, Esq., JAMES M. HADDAD, Esq., JAMIE LEE, JOHANNA CARMONA, Esq., JULISSA GUTIERREZ, LYDON SLEEPER-O'CONNELL, MICHELLE MIAO, Ph. D., PAULINE HEALY, PETER KAUFFMANN, and SELINA LEE, Ph. D.

Carried 15-0

F) Acceptance of Financial Reports for the Period Ending in

November 2024

Recommended Motion for Consideration by the Board of Trustees:

I move that the Board of Trustees accept the Budget Reports for Board-approved operating funds and Balance Sheets for all funds as of November 30, 2024.

Moved by: PAULINE HEALY

Seconded by: LYDON SLEEPER-O'CONNELL

Aye ALEXANDRIA SUMPTER-DELVES, Esq., CARL KOERNER, Esq., CLOYETTE HARRIS-STOUTE, EARL G. SIMONS, Ed. D., ELI SHAPIRO Ed. D LCSW, GEORGE RUSSO, Esq., JAMES M. HADDAD, Esq., JAMIE LEE, JOHANNA CARMONA, Esq., JULISSA GUTIERREZ, LYDON SLEEPER-O'CONNELL, MICHELLE MIAO, Ph. D., PAULINE HEALY, PETER KAUFFMANN, and SELINA LEE, Ph. D.

Carried 15-0

- G) Acceptance of Financial Reports for the Period Ending in December 2024

Recommended Motion for Consideration by the Board of Trustees:

I move that the Board of Trustees accept the Budget Reports for Board-approved operating funds and Balance Sheets for all funds as of December 31, 2024.

Moved by: PAULINE HEALY

Seconded by: LYDON SLEEPER-O'CONNELL

Aye ALEXANDRIA SUMPTER-DELVES, Esq., CARL KOERNER, Esq., CLOYETTE HARRIS-STOUTE, EARL G. SIMONS, Ed. D., ELI SHAPIRO Ed. D LCSW, GEORGE RUSSO, Esq., JAMES M. HADDAD, Esq., JAMIE LEE, JOHANNA CARMONA, Esq., JULISSA GUTIERREZ, LYDON SLEEPER-O'CONNELL, MICHELLE MIAO, Ph. D.,

Report Item(s)

- H) FY'25 Bi-Annual Credit Card Usage Summary
Presented
- I) Property/ Casualty Insurance Program Update
Presented
- J) QPL Workers' Compensation Self-Insurance Program Update
Presented
- K) Payroll for the Month of November 2024
Presented
- L) Payroll for the Month of December 2024
Presented
- M) Purchases Over \$50K- December 2024
Presented
- N) Personnel Report - December 2024
Presented
- O) Disparity Study Presentation
Presented
MGT Consulting presented the results of the disparity study.

IV. REPORT OF THE CHAIR OF THE BOARD

Chair of the Board, Eli Shapiro, acknowledged all Trustees have completed their required trustee training for calendar year 2024.

V. PRESIDENT'S REPORT

President and CEO, Dennis M. Walcott, reported that he resigned from the New York State Independent Redistricting Commission as of December 31, 2024. He plans to travel to Albany, NY on February 4 to meet with our lobbyists and state legislators to discuss library needs. Mr. Walcott will also

march in QPL's Lunar New Year parade contingent on February 1 and invited Trustees to join.

Justin Deabler, General Counsel and Sr. VP, reported that the Library hosted an all-staff Law Enforcement Interaction Protocols training, to provide staff with guidance on interactions with law enforcement, including federal immigration enforcement officials, who may enter library branches seeking information, records, or individuals.

Mr. Walcott asked Susan Latham, QLF Executive Director, to provide a fundraising update. Ms. Latham reported the Foundation has raised \$2.8 million, partially due to the recent large Carnegie Grant that the library received. The Foundation has also received significant corporate dollars from Resorts World's "donate your change" program. Their most recent payout to QPL was \$14,000/month. Ms. Latham also reported that individual giving is doing well as the Foundation finds new ways to cultivate relationships with donors.

- A) Key Performance Indicators - November 2024
Presented
- B) Key Performance Indicators - December 2024
Presented

VI. OTHER BUSINESS

1. Motion to go into Executive Session

Recommended Motion for Consideration:

I move that the meeting move into Executive Session, to discuss pending litigation.

Moved by: JAMES M. HADDAD, Esq.

Seconded by: LYDON SLEEPER-O'CONNELL

Aye ALEXANDRIA SUMPTER-DELVES, Esq., CARL KOERNER, Esq., CLOYETTE HARRIS-STOUTE, EARL G. SIMONS, Ed. D., ELI SHAPIRO Ed. D LCSW, GEORGE RUSSO, Esq., JAMES M. HADDAD, Esq., JAMIE LEE, JOHANNA CARMONA, Esq., JULISSA GUTIERREZ, LYDON SLEEPER-O'CONNELL, MICHELLE MIAO, Ph. D., PAULINE HEALY, PETER KAUFFMANN, and

SELINA LEE, Ph. D.

Carried 15-0

2. Motion to return to Public Session

Recommended Motion for Consideration

I move that the meeting return to public session.

Moved by: PAULINE HEALY

Seconded by: CARL KOERNER, Esq.

Carried

VII. Adjournment

Recommended Motion for Consideration

I move that the meeting be adjourned.

Moved by: CARL KOERNER, Esq.

Seconded by: CLOYETTE HARRIS-STOUTE

Aye ALEXANDRIA SUMPTER-DELVES, Esq., CARL KOERNER, Esq., CLOYETTE HARRIS-STOUTE, EARL G. SIMONS, Ed. D., ELI SHAPIRO Ed. D LCSW, GEORGE RUSSO, Esq., JAMES M. HADDAD, Esq., JAMIE LEE, JOHANNA CARMONA, Esq., JULISSA GUTIERREZ, LYDON SLEEPER-O'CONNELL, MICHELLE MIAO, Ph. D., PAULINE HEALY, PETER KAUFFMANN, and SELINA LEE, Ph. D.

Carried 15-0

Pauline Healy - Secretary

Queens Public Library Board / Committee Item

BOARD/COMMITTEE: Board of Trustees

DATE OF MEETING: March 6, 2025

AGENDA: Approval of Bills for the Month of January 2025

Background:

In accordance with New York State Law, the Board of Trustees has sole authority over the expenditure of funds appropriated for library purposes and must have a method in place for the review and approval of all expenditures.

Current Status:

The Chief Financial Officer submits for approval bills in the aggregate sum of \$5,314,443 being the amount of January 2025 bills vouchered and paid consisting of \$1,727,754 in City Funds, \$171,472 in Federal & State Funds, \$2,250 in Fines & Fees Funds, \$22,607 in Board-Designated & Private Grants Funds, \$39,077 from the Workers' Compensation Reserve Fund and \$3,351,283 in Trust & Agency Funds. All expenditures were made in accordance with Budgets and Appropriations approved by the Board of Trustees.

Recommended Motion for Consideration by the Board of Trustees:

I move that the Board of Trustees approve the January 2025 bills in the aggregate sum of \$5,314,443.

Queens Public Library Board / Committee Item

BOARD/COMMITTEE: Board of Trustees

DATE OF MEETING: March 6, 2025

AGENDA: Acceptance of Financial Reports for the Period Ending in January 2025

Background:

In accordance with Library By-Laws, the Library's financial statements shall be reviewed on a regular basis.

Current Status:

The Chief Financial Officer submits the Budget Reports attached for Board-approved operating funds and Balance Sheets for all funds as of January 31, 2025.

Recommended Motion for Consideration by the Board of Trustees:

I move that the Board of Trustees accept the Budget Reports for Board-approved operating funds and Balance Sheets for all funds as of January 31, 2025.

Queens Public Library
City Consolidated Statement of Financial Position
As of January 31, 2025
In thousands

	Unaudited Y-T-D Actual	
Assets		
Cash and Cash Equivalents	\$	35,876
Accounts receivable [A]		(916)
Grants and Contracts Receivable		60
Contributions receivable		-
Prepaid Expenses		-
Leases - ROU		10,796
Long-Term Investments, at Fair Value		-
Fixed Assets, Net		12,953
Interfund Transfer		2,976
Security Deposits		-
Total Assets	\$	61,745
Liabilities and Net Assets		
Accounts payable and accrued expenses	\$	963
Accrued payroll and related expenses		-
NYS Employee Retirement System		-
Lease Liability		11,064
Compensated Absences Payable		-
Workers' compensation - self-insured incurred losses		-
Interfund Transfer		-
Deferred revenue		-
Other liabilities		(484)
Total Liabilities		11,543
Without Donor Restriction:		
Board designated		-
Others		50,560
With Donor Restriction		(358)
Total Net Assets		50,202
Total Liabilities and Net Assets	\$	61,745

[A] Negative Balance due to AR Reserve

Queens Public Library
State Consolidated Statement of Financial Position
As of January 31, 2025
In thousands

**Unaudited Y-T-D
Actual**

Assets	
Cash and Cash Equivalents	\$ 9,205
Accounts receivable	3,615
Grants and Contracts Receivable	121
Contributions receivable	-
Prepaid Expenses	-
Leases - ROU	-
Long-Term Investments, at Fair Value	17,561
Fixed Assets, Net	42,030
Interfund Transfer	-
Security Deposits	26
Total Assets	\$ 72,558
Liabilities and Net Assets	
Accounts payable and accrued expenses	\$ 90
Accrued payroll and related expenses	-
NYS Employee Retirement System	-
Lease Liability	-
Compensated Absences Payable	8,558
Workers' compensation - self-insured incurred losses	-
Interfund Transfer	2,281
Deferred revenue	-
Other liabilities	-
Total Liabilities	\$ 10,929
Without Donor Restriction:	
Board designated	-
Others	62,663
With Donor Restriction	(1,034)
Total Net Assets	61,629
Total Liabilities and Net Assets	\$ 72,558

Queens Public Library
Federal Consolidated Statement of Financial Position
As of January 31, 2025
In thousands

	Unaudited Y-T-D Actual	
Assets		
Cash and Cash Equivalents	\$	(2)
Accounts receivable		-
Grants and Contracts Receivable		146
Contributions receivable		-
Prepaid Expenses		-
Leases - ROU		-
Long-Term Investments, at Fair Value		-
Fixed Assets, Net		160
Interfund Transfer		-
Security Deposits		-
Total Assets	\$	304
Liabilities and Net Assets		
Accounts payable and accrued expenses	\$	45
Accrued payroll and related expenses		-
NYS Employee Retirement System		-
Lease Liability		-
Compensated Absences Payable		-
Workers' compensation - self-insured incurred losses		-
Interfund Transfer		326
Deferred revenue		-
Other liabilities		-
Total Liabilities		371
Without Donor Restriction:		
Board designated		-
Others		49
With Donor Restriction		(116)
Total Net Assets		(67)
Total Liabilities and Net Assets	\$	304

Queens Public Library
Board Designated Consolidated Statement of Financial Position
As of January 31, 2025
In thousands

	Unaudited Y-T-D Actual	
Assets		
Cash and Cash Equivalents	\$	262
Accounts receivable		9
Grants and Contracts Receivable		-
Contributions receivable		-
Prepaid Expenses		-
Leases - ROU		-
Long-Term Investments, at Fair Value		12,109
Fixed Assets, Net		803
Interfund Transfer		-
Security Deposits		-
Total Assets	\$	13,183
Liabilities and Net Assets		
Accounts payable and accrued expenses	\$	26
Accrued payroll and related expenses		-
NYS Employee Retirement System		-
Lease Liability		-
Compensated Absences Payable		-
Workers' compensation - self-insured incurred losses		-
Interfund Transfer		416
Deferred revenue		-
Other liabilities		-
Total Liabilities		442
Without Donor Restriction:		
Board designated		12,477
Others		-
With Donor Restriction		264
Total Net Assets		12,741
Total Liabilities and Net Assets	\$	13,183

Queens Public Library
Fines & Fees Consolidated Statement of Financial Position
As of January 31, 2025
In thousands

	Unaudited Y-T-D Actual	
Assets		
Cash and Cash Equivalents	\$	4,671
Accounts receivable		7
Grants and Contracts Receivable		-
Contributions receivable		-
Prepaid Expenses		-
Leases - ROU		-
Long-Term Investments, at Fair Value		-
Fixed Assets, Net		8
Interfund Transfer		6
Security Deposits		-
Total Assets	\$	4,692
Liabilities and Net Assets		
Accounts payable and accrued expenses	\$	5
Accrued payroll and related expenses		-
NYS Employee Retirement System		-
Lease Liability		-
Compensated Absences Payable		-
Workers' compensation - self-insured incurred losses		-
Interfund Transfer		-
Deferred revenue		-
Other liabilities		-
Total Liabilities		5
Without Donor Restriction:		
Board designated		-
Others		4,687
With Donor Restriction		-
Total Net Assets		4,687
Total Liabilities and Net Assets	\$	4,692

Queens Public Library
 Workers' Comp Consolidated Statement of Financial Position
 As of January 31, 2025
 In thousands

	Unaudited Y-T-D Actual	
Assets		
Cash and Cash Equivalents	\$	2,602
Accounts receivable		-
Grants and Contracts Receivable		-
Contributions receivable		-
Prepaid Expenses		-
Leases - ROU		-
Long-Term Investments, at Fair Value		-
Fixed Assets, Net		-
Interfund Transfer		-
Security Deposits		-
Total Assets	\$	2,602
Liabilities and Net Assets		
Accounts payable and accrued expenses	\$	2
Accrued payroll and related expenses		-
NYS Employee Retirement System		-
Lease Liability		-
Compensated Absences Payable		-
Workers' compensation - self-insured incurred losses		1,163
Interfund Transfer		3
Deferred revenue		-
Other liabilities		-
Total Liabilities	\$	1,168
Without Donor Restriction:		
Board designated		-
Others		1,434
With Donor Restriction		-
Total Net Assets		1,434
Total Liabilities and Net Assets	\$	2,602

Queens Public Library
City Consolidated Budget Report
As of January 31, 2025
In thousands

	City Funds													
	Operating				Grants	City Council			Teen Blueprint			Grand Total		
	Original Budget	Current Budget	Unaudited Y-T-D Actual	Remaining Balance	Unaudited Y-T-D Actual	Original Budget	Current Budget	Unaudited Y-T-D Actual	Original Budget	Current Budget	Unaudited Y-T-D Actual	Unaudited Y-T-D Actual		
Estimated Revenues														
City of New York	\$ 115,430	\$ 128,665	\$ 71,909	\$ 56,756	\$ 10,353	\$ 4,380	\$ 4,380	\$ 4,380	\$ 2,285	\$ 2,590	\$ 2,590	\$ 89,232		
State of New York	-	-	-	-	-	-	-	-	-	-	-	-		
United States of America	-	-	-	-	-	-	-	-	-	-	-	-		
Contributions from individuals, corporations and foundations	-	-	-	-	-	-	-	-	-	-	-	-		
Contributions from New York State	-	-	-	-	-	-	-	-	-	-	-	-		
Contributed facilities	-	-	-	-	41	-	-	-	-	-	-	41		
Contributed services	-	-	-	-	(80)	-	-	-	-	-	-	(80)		
Fines and fees	-	-	-	-	-	-	-	-	-	-	-	-		
Interest & Dividend Income	5	5	-	5	793	-	-	-	-	-	-	793		
Investment (loss) income	2	2	-	2	-	-	-	-	-	-	-	-		
Other Revenue	-	-	3	(3)	-	-	-	-	-	-	-	3		
FY24 Carry Forward	-	508	508	-	-	-	-	-	-	-	-	508		
Total Revenue	\$ 115,437	\$ 129,180	\$ 72,420	\$ 56,760	\$ 11,107	\$ 4,380	\$ 4,380	\$ 4,380	\$ 2,285	\$ 2,590	\$ 2,590	\$ 90,497		
Appropriations														
Wages	\$ 72,467	\$ 79,206	\$ 40,498	\$ 38,708	\$ 533	\$ -	\$ -	\$ 0	\$ 1,544	\$ 1,651	\$ 813	\$ 41,844		
Fringe benefits	28,440	30,165	15,982	14,183	11,297	-	-	-	356	360	242	27,521		
Books and other library materials	2,523	3,781	1,308	2,473	24	794	767	302	10	11	0	1,634		
Programs (contracted services and exhibits)	152	246	168	78	125	-	-	44	-	-	63	399		
Information technology	1,649	1,368	1,243	125	28	-	-	-	28	54	24	1,295		
Building maintenance and renovations[A]	3,021	4,082	1,938	2,144	(1,109)	2,110	2,133	1,186	-	-	-	2,015		
Telecommunications	618	655	351	304	0	-	-	-	-	-	-	352		
Building lease	1,839	1,839	743	1,096	-	-	-	-	-	-	-	743		
Contractual services	2,072	4,435	1,476	2,959	67	1,454	1,455	382	215	293	14	1,940		
Supplies, equipment, and furniture	879	1,503	337	1,166	59	22	23	20	107	183	53	468		
Use of contributed facilities	9	3	-	3	-	-	-	-	-	-	-	-		
Use of contributed services	-	-	-	-	-	-	-	-	-	-	-	-		
Property and casualty insurance	1,512	1,512	1,356	156	-	-	-	-	-	-	-	1,356		
Depreciation	-	-	-	-	580	-	-	-	-	-	-	580		
Bad Debt Expense	-	-	-	-	-	-	-	-	-	-	-	-		
Other	256	385	115	270	16	-	2	2	25	38	11	144		
Total Expenses	\$ 115,437	\$ 129,180	\$ 65,516	\$ 63,664	\$ 11,620	\$ 4,380	\$ 4,380	\$ 1,935	\$ 2,285	\$ 2,590	\$ 1,220	\$ 80,293		
	\$ -	\$ -	\$ 6,904	\$ (6,904)	\$ (513)	\$ -	\$ -	\$ 2,445	\$ -	\$ -	\$ 1,369	\$ 10,205		

[A] - Amount shown for City Grants is negative due to \$1,540 being reclassified to Fixed Assets

Queens Public Library
State Consolidated Budget Report
As of January 31, 2025
In thousands

	State Funds							
	Operating				Grants		Total	
	Original Budget	Current Budget	Unaudited Y-T-D Actual	Remaining Balance	Unaudited Y-T-D Actual		Unaudited Y-T-D Actual	
Estimated Revenues								
City of New York	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
State of New York	-	-	-	-	-	704	-	704
United States of America	-	-	-	-	-	-	-	-
Contributions from individuals, corporations and foundations	-	-	-	-	-	-	-	-
Contributions from New York State	6,430	6,172	3,600	2,572	-	-	-	3,600
Contributed facilities	-	-	-	-	-	-	-	-
Contributed services	-	-	-	-	-	(400)	-	(400)
Fines and fees	-	-	-	-	-	-	-	-
Interest & Dividend Income	-	-	-	-	-	298	-	298
Investment (loss) income	-	-	-	-	-	796	-	796
Other Revenue	-	-	-	-	-	-	-	-
FY24 Carry Forward	-	258	258	-	-	-	-	258
Total Revenue	\$ 6,430	\$ 6,430	\$ 3,858	\$ 2,572	\$ 1,398		\$ 5,257	
Appropriations								
Wages	\$ 1,314	\$ 1,314	\$ 606	\$ 708	\$ 76	\$ 76	\$ 682	
Fringe benefits	244	244	130	114	(19)	(19)	111	
Books and other library materials	680	680	260	420	453	453	713	
Programs (contracted services and exhibits)	-	-	1	(1)	192	192	193	
Information technology	1,872	1,905	1,259	646	5	5	1,264	
Building maintenance and renovation ^{A]}	1,870	1,872	280	1,592	(175)	(175)	105	
Telecommunications	-	-	-	-	-	-	-	
Building lease	-	-	-	-	-	-	-	
Contractual services	145	111	41	70	52	52	92	
Supplies, equipment, and furniture	295	294	11	283	85	85	96	
Use of contributed facilities	-	-	-	-	-	-	-	
Use of contributed services	-	-	-	-	-	-	-	
Property and casualty insurance	-	-	-	-	-	-	-	
Depreciation	-	-	-	-	742	742	742	
Bad Debt Expense	-	-	-	-	-	-	-	
Other	10	10	-	10	0	0	0	
Total Expenses	\$ 6,430	\$ 6,430	\$ 2,588	\$ 3,842	\$ 1,412		\$ 3,999	
Transfer to QPLF						-	-	
Capital Eligible Expenses						-	-	
	\$ -	\$ -	\$ 1,270	\$ (1,270)	\$ (14)		\$ 1,257	

A] - Amount shown for State Grants is negative due to \$787 being reclassified to Fixed Assets

**Queens Public Library
Federal Consolidated Budget Report
As of January 31, 2025**

In thousands

	Federal Funds							
	Operating				Grants	Total		
	Original Budget	Current Budget	Unaudited Y-T-D Actual	Remaining Balance	Unaudited Y-T-D Actual	Unaudited Y-T-D Actual		
Estimated Revenues								
City of New York	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
State of New York	-	-	-	-	-	-	-	
United States of America	627	627	312	315	1,340	1,651		
Contributions from individuals, corporations and foundations	-	-	-	-	-	-		
Contributions from New York State	-	-	-	-	-	-		
Contributed facilities	-	-	-	-	-	-		
Contributed services	-	-	-	-	-	-		
Fines and fees	-	-	-	-	-	-		
Interest & Dividend Income	-	-	-	-	-	-		
Investment (loss) income	-	-	-	-	-	-		
Other Revenue	-	-	-	-	-	-		
FY24 Carry Forward	-	-	-	-	-	-		
Total Revenue	\$ 627	\$ 627	\$ 312	\$ 315	\$ 1,340	\$ 1,651		
Appropriations								
Wages	\$ -	\$ -	\$ -	\$ -	\$ 1,136	\$ 1,136		
Fringe benefits	-	-	-	-	334	334		
Books and other library materials	-	-	-	-	-	-		
Programs (contracted services and exhibits)	-	-	-	-	25	25		
Information technology	-	-	-	-	-	-		
Building maintenance and renovations	-	-	-	-	-	-		
Telecommunications	627	627	362	265	-	362		
Building lease	-	-	-	-	-	-		
Contractual services	-	-	-	-	14	14		
Supplies, equipment, and furniture	-	-	-	-	7	7		
Use of contributed facilities	-	-	-	-	-	-		
Use of contributed services	-	-	-	-	-	-		
Property and casualty insurance	-	-	-	-	-	-		
Depreciation	-	-	-	-	3	3		
Bad Debt Expense	-	-	-	-	-	-		
Other	-	-	-	-	6	6		
Total Expenses	\$ 627	\$ 627	\$ 362	\$ 265	\$ 1,525	\$ 1,888		
	\$ -	\$ -	\$ (50)	\$ 50	\$ (186)	\$ (236)		

Queens Public Library
Other Consolidated Budget Report
As of January 31, 2025
In thousands

	Other Funds														
	Board Designated Fund				Fines & Fees Fund				Workers' Comp Fund				All Other		
	Operating				Operating				Operating				Grants		
	Original Budget	Current Budget	Unaudited Y-T-D Actual	Remaining Balance	Original Budget	Current Budget	Unaudited Y-T-D Actual	Remaining Balance	Original Budget	Current Budget	Unaudited Y-T-D Actual	Remaining Balance	Unaudited Y-T-D Actual		
Estimated Revenues															
City of New York	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
State of New York	-	-	-	-	-	-	-	-	-	-	-	-	-		
United States of America	-	-	-	-	-	-	-	-	-	-	-	-	-		
Contributions from individuals, corporations and foundations	-	-	-	-	-	-	-	-	-	-	-	-	-		
Contributions from New York State	-	-	-	-	-	-	-	-	-	-	-	-	-		
Contributed facilities	-	-	-	-	-	-	-	-	-	-	-	-	-		
Contributed services	-	-	-	-	-	-	-	-	-	-	-	-	-		
Fines and fees	-	-	-	-	423	423	357	66	-	-	-	-	-		
Interest & Dividend Income	150	150	86	64	50	50	261	(211)	-	-	-	-	113		
Investment (loss) income	249	249	194	55	-	-	-	-	-	-	-	-	2,104		
Other Revenue	1	1	-	1	-	-	-	-	661	661	-	661	86		
FY23 Carry Forward	-	-	-	-	-	-	-	-	-	-	-	-	-		
Total Revenue	\$ 400	\$ 400	\$ 280	\$ 120	\$ 473	\$ 473	\$ 618	\$ (145)	\$ 661	\$ 661	\$ -	\$ 661	\$ 2,303		
Appropriations															
Wages	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80	\$ 80	\$ 42	\$ 38	\$ -		
Fringe benefits	-	-	-	-	-	-	7	(7)	330	330	168	162	-		
Books and other library materials	-	-	-	-	211	211	206	5	-	-	-	-	-		
Programs (contracted services and exhibits)	-	-	-	-	-	-	-	-	-	-	-	-	8		
Information technology	28	28	22	6	-	-	-	-	-	-	-	-	0		
Building maintenance and renovations	-	-	-	-	-	-	-	-	-	-	-	-	-		
Telecommunications	1	1	-	1	-	-	-	-	-	-	-	-	-		
Building lease	-	-	-	-	-	-	-	-	-	-	-	-	-		
Contractual services	324	321	155	166	262	262	75	187	123	123	33	90	5		
Supplies, equipment, and furniture	11	11	5	6	-	-	-	-	-	-	-	-	2		
Use of contributed facilities	-	-	-	-	-	-	-	-	-	-	-	-	-		
Use of contributed services	-	-	-	-	-	-	-	-	-	-	-	-	-		
Property and casualty insurance	-	-	-	-	-	-	-	-	125	125	120	5	-		
Depreciation	-	-	-	-	-	-	-	-	-	-	-	-	17		
Bad Debt Expense	-	-	-	-	-	-	-	-	-	-	-	-	-		
Other	36	39	24	15	-	-	-	-	3	3	0	3	-		
Total Expenses	\$ 400	\$ 400	\$ 206	\$ 194	\$ 473	\$ 473	\$ 288	\$ 185	\$ 661	\$ 661	\$ 363	\$ 298	\$ 32		

Queens Public Library Board / Committee Item

BOARD/COMMITTEE: Board of Trustees

DATE OF MEETING: March 6, 2025

AGENDA: Contract Authorization – Furniture and Shelving Dealer and Moving Services

Background:

This is an action item seeking approval from the Queens Borough Public Library’s Board of Trustees to enter into contracts with Waldner’s Business Environments (“Waldner’s”), Nickerson NY, LLC (“Nickerson”), Business Furniture Inc. (“BFI”), and WB Mason Co., Inc. (“WB Mason”) for furniture and shelving dealer and moving services. The Board’s approval is required pursuant to the Library’s Procurement Policy, which states, in pertinent part, that contracts for professional services with an annual cost in excess of \$50,000 must be approved by the Library President and CEO and the Board of Trustees.

The Library last issued a Request for Proposals (“RFP”) for furniture and shelving dealer and moving services in 2020. The award of requirements contracts for these services enabled the Library rapidly to procure furniture, shelving, and moving services for various projects. In addition, these contracts enabled the Library to have a single entity coordinate delivery and installation of multiple furniture and shelving manufactures and take advantage of government contract pricing.

Current Status:

On August 15, 2024, the Library issued an RFP for furniture and shelving dealer and moving services. RFP #0824-2 was advertised in the New York City Record, BidNet, New York State Contract Reporter and posted on the Library’s website. Notification of the RFP was emailed to over three-hundred (300) firms, including New York State and New York City Minority and Women Owned Business Enterprises (“M/WBE”) and New York State Certified Service Disabled Veterans Owned Businesses (“SDVOB”).

The RFP stated that the Library intends to award contracts to multiple firms for furniture and shelving dealer and moving services; and that the term of the awarded contract will be for a (2) two year period with three (3) one-year options to renew at the Library’s sole discretion. The Library may require awardee firms to provide professional services such as design, support, drawings, related CAD services, specification recommendations and reconfigurations, and project management and space planning. In addition, the RFP stated that the Library anticipates awarding non-professional work such as purchases, installations, and moving services by competition among the awarded firms. Such competition can be based on lowest price or best value as determined by the Library. For professional services, the Library may award work directly to an awarded firm, or the Library may conduct competition among the awarded firms. Such competition can be based on lowest price or best value as determined by the Library.

Nine (9) firms submitted proposals as detailed in the table below.

	Firm	MWBE
1	Benhar Office Interiors	
2	Business Furniture Inc.	NYC WBE
3	ESO Consultants LLC	NYC & NYS MBE
4	Image Office Environments	NYS WBE
5	McHugh Furnishings LLC	
6	Nickerson NY, LLC	
7	Sunrise Office Services, Inc	
8	Waldner's Business Environments	NYS WBE
9	WB Mason Co., Inc.	

A selection committee comprised of Library Capital Projects Management, Programs & Services, and Procurement staff determined that the proposals met the following RFP threshold criteria:

1. Proposer must have provided furniture or shelving, or moving services to a library, school or government entity within the last three (3) years.
2. Proposer must have successfully provided furniture or shelving or moving services under a New York State Office of General Services contract or a City of New York contract, or other government, library, or school contract or award within the last three years.

As such, the selection committee evaluated the proposals using the evaluation criteria set forth in the RFP. The results were as follows:

	Firm Name	Score	M/WBE
1	Waldner's Business Environments	95	NYS WBE
2	Nickerson NY, LLC	92	
3	Business Furniture Inc.	91	NYC WBE
4	WB Mason Co., Inc.	81	
5	Benhar Office Interiors	78	
6	Image Office Environments	56	NYS WBE
7	ESO Consultants LLC	55	NYC & NYS MBE
8	Sunrise Office Services, Inc	54	
9	McHugh Furnishings LLC	42	

The selection committee identified Waldner's as the top scoring firm and also recommends awards to Nickerson, BFI, and WB Mason. The Library thoroughly reviewed each vendor's experience, furniture and shelving manufacturer offerings, financial stability, references, background, completed vendor responsibility questionnaire, and the PASSPort database in assessing the vendor's responsibility. This

review did not identify any negative findings or raise any integrity issues that would adversely affect an award to any of the selected firms.

Waldner's has provided and continues to provide quality goods and services to the Library. A reference from SUNY Stony Brook stated that Waldner's exceeded expectations. A reference from Columbia University highly recommends Waldner's. According to the City Comptroller's web page CheckbookNYC.com ("Checkbook NYC"), Waldner's has provided over \$4 million worth of goods and services to various City agencies and entities.

Nickerson had positive references, and a reference from Hunterdon Public Library in New Jersey stated that Nickerson exceeded expectations for a \$500,000 project. A reference from Franklin Township Public Library, also located in New Jersey, stated that they were satisfied with Nickerson's work. According to Checkbook NYC, Nickerson has provided 16 million worth of goods and services to various City agencies and entities.

BFI provided Princeton Public Library with goods and services for over ten years, and a reference stated that they are pleased that BFI is currently working on a large scale project for the Library. A reference from Rutgers University stated that BFI has performed exceptional work. According to Checkbook NYC, BFI has provided over \$700,000 worth of goods and services to various City agencies and entities.

WB Mason has provided and continues to provide quality goods and services to the Library. A reference from Manhasset School District stated that WB Mason exceeds expectations. According to Checkbook NYC, WB Mason has provided over \$180 million in goods and services to various city agencies.

Recommended Motion for Consideration by the Board of Trustees:

I move that the Board of Trustees authorize the President and CEO to execute contracts for furniture and shelving dealer and moving services with Waldner's Business Environments, Nickerson NY, LLC, Business Furniture Inc., and WB Mason Co., Inc. for a two-year term with three one-year options to renew at the Library's sole discretion.

Queens Public Library Board/Committee Item

BOARD/COMMITTEE: Board of Trustees

DATE OF MEETING: March 6, 2025

AGENDA: Election of New Member to Queens Public Library Foundation Board of Directors

Background:

The Queens Public Library Foundation (“Foundation”) Board of Directors elects new directors, subject to the approval of the Queens Borough Public Library’s Board of Trustees. In particular, pursuant to Article III, Section 1 of the Foundation’s By-Laws, the “Board of Directors shall consist of Members, as elected by the Board of Directors, and as approved by a majority of the Board of Trustees of the Queens Library.”

Current Status:

RJ Harden has been nominated to serve as Director in the Class of 2025. A resume for Mr. Harden is attached.

Pursuant to the Foundation’s By-Laws, as described above, Mr. Harden’s election is subject to the approval of the Library’s Board of Trustees and the Foundation’s Board of Directors. The Foundation’s Executive Committee supports Mr. Harden’s nomination, which will be presented to the Board of Directors for approval at its quarterly meeting on March 12, 2025.

Recommended Motion for Consideration by the Board of Trustees:

I move that the Library Board of Trustees provisionally approve the election of RJ Harden to the Class of 2025 of the Queens Public Library Foundation Board of Directors, pending approval of such election by the Board of Directors at its meeting on March 12, 2025.

Attachment:

RJ Harden Resume (redacted) (PDF)

RJ Harden

Summary

Research analyst with a passion for data science and sustainable investing.

- Designs and implements scalable, quantitative models.
- Global perspective, with eight years experience in Hong Kong and current global collaborations.
- Selected as part of JP Morgan's global VP leadership program.
- Sustainable investing subject matter expert for thought leadership pieces and client presentations.
- Experienced software developer, primarily in Python.
- CFA Level III candidate, sitting for the exam in February 2025.

Work Experience

J.P. Morgan Asset Management

Sustainable Investing Senior Researcher Vice President (2020 - Present), New York

- Lead developer and model owner for JPM Asset Management's Quantitative ESG score.
- Worked over multiple years to integrate the score into the investment process of multiple asset classes impacting more than \$800B notional.
- Led bi-annual review sessions with sustainable portfolio managers, identifying ESG risks and opportunities.
- Oversaw key build vs buy decisions, providing oversight to an internal team of 13 technologists and 12 third party ESG data vendors.
- Represented firm at key industry group forums such as ISSB.

Trading Research Quant Developer Vice President (2017 - 2020), Hong Kong

- Developed a machine learning model to determine the optimal broker to trade with under different trading scenarios. Between 2017 and 2020 the model was used to automate more than \$20B notional in execution flow.
- Provided regular execution consulting and research to the Asia trading desk.
- Implemented backtesting and A/B testing methodologies for new trading strategies.

Equity Derivatives Software Developer Associate (2012 - 2016), Hong Kong & New York

- Developed a derivatives pricing tool in Excel for JP Morgan's Equity Derivatives desk. Reduced pricing time for complex structured products.

Education

Georgia Tech - M.S. in Computer Science, Specialization in Machine Learning (2016 - 2017)

UT Austin - Dual B.A & B.S. in Computer Engineering & Plan II Liberal Arts (Full Scholarship, 2006 - 2011)

Key Skills

Python, Investment Management, Quantitative Analysis, ESG Investing, Model Development, Project Management

Community Involvement

Dedicated to supporting local communities through education and mentorship initiatives.

- Collaborated with a local public school to petition New York State for funds to reduce class sizes.
- Volunteer teacher with immigrant students in Hong Kong.

Queens Public Library Board / Committee Item

BOARD/COMMITTEE: Board of Trustees
DATE OF MEETING: March 6, 2025
AGENDA: Payroll for the Month of January 2025

Payroll for the Month of January 2025

The Chief Financial Officer reports the payrolls paid during the month of January 2025 in the aggregate sum of \$6,057,611 consisting of \$5,788,073 in City Funds, \$258,725 in Federal & State Funds, \$5,000 in Fines & Fees Funds, \$0 in Board-Designated & Private Grants Funds, \$5,813 in Workers' Compensation Reserve Funds and \$0 in Trust & Agency Funds. All expenditures were made in accordance with Budgets and Appropriations approved by the Board of Trustees.

Queens Public Library Board / Committee Item

BOARD/COMMITTEE: Board of Trustees
DATE OF MEETING: March 6, 2025
AGENDA: Purchases Over \$50K – January 2025

Current Status:

Pursuant to the Library’s Procurement Policy, the Procurement Department shall submit to the Library’s Board of Trustees a report of all Library and capital purchase orders issued and valued at more than \$50,000, which includes the vendor name, dollar value, description, and transaction type—*i.e.*, government contract, requirements contract, technical service, exceptions.

This report covers purchase orders for the period from January 1, 2025 through January 31, 2025.

Library:

1. **Bibliotheca, LLC**, was awarded a purchase order in the amount of \$197,011.64 under its contract to provide service and maintenance for its self-check-out system.
2. **Iris Group Holdings LLC DBA Everon/ ADT** was issued a purchase order in the amount of \$75,000 under its New York State Office of General Services (“OGS”) contract to provide fire alarm inspection and maintenance services.
3. **PC Specialist, Inc. dba Technology Integration Group** was issued a purchase order in the amount of \$309,442 under its OGS contract to provide the Library’s portion of costs for Cisco Wi-Fi equipment. The remaining cost of \$1,066,597.63 is being paid directly by the E-Rate program for the schools and libraries program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (“USAC”) under the direction of the Federal Communications Commission (“FCC”). The program provides discounts to assist schools and libraries in the United States to obtain affordable telecommunications and internet access.

Queens Public Library Board / Committee Item

BOARD/COMMITTEE: Board of Trustees
DATE OF MEETING: March 6, 2025
AGENDA: Personnel Report – January 2025

PERSONNEL REPORT – 12/16/2024 – 1/15/2025

The attached Personnel Report is provided for your information as certified by the Director of Human Resources, for the period of December 16, 2024 – January 15, 2025:

- § *Appointments*
- § *Promotions*
- § *Transfers*
- § *Leaves Without Pay*
- § *Returns from Leave of Absence*
- § *Separations: Terminations/ Resignations*

Queens Public Library Board / Committee Item

BOARD/COMMITTEE: Board of Trustees
DATE OF MEETING: March 6, 2025
AGENDA: Personnel Report – February 2025

PERSONNEL REPORT – 1/16/2025 – 2/15/2025

The attached Personnel Report is provided for your information as certified by the Director of Human Resources, for the period of January 16, 2025 – February 15, 2025:

- § *Appointments*
- § *Promotions*
- § *Transfers*
- § *Leaves Without Pay*
- § *Returns from Leave of Absence*
- § *Separations: Terminations/ Resignations*

Queens Public Library Board / Committee Item

BOARD/COMMITTEE: Board of Trustees

DATE OF MEETING: March 6, 2025

AGENDA: Key Performance Indicators – January 2025

Attachments:

Key Performance Indicators Report – January 2025 (PDF)

President's Report: January 2025

Agency	Circulation	% Change from same month last year	In person visits	% Change from same month last year	Program attendance	% Change from same month last year	Reference	% Change from same month last year	Notes
Arverne	8,140	5.87%	4,395	-28.54%	125	-64.39%	682	-50.58%	
Astoria	6,605	9.59%	5,157	-15.65%	483	45.05%	1,771	-44.64%	
Auburndale	8,648	10.67%	3,926	-18.77%	699	166.79%	1,397	-25.17%	
Baisley Park	2,541	2.17%	2,973	15.28%	780	50.00%	2,002	61.58%	
Bayside	17,229	24.25%	8,008	-6.38%	670	19.22%	1,587	-14.45%	
Bay Terrace	5145	85650.00%	6,021	100.00%	475	100.00%	868	100.00%	1,2
Bellerose	6,441	25.97%	4,209	7.07%	464	84.13%	434	-56.86%	
Briarwood	6,527	12.22%	8,200	4.62%	1,255	37.46%	1,028	-51.33%	
Broadway	11,560	67900.00%	12,089	100.00%	1,713	100.00%	1,821	5774.19%	1,2
Broad Channel	1,712	-44.77%	1,465	12.78%	8	100.00%	30	-6.25%	
Cambria Heights	3,216	2.49%	7,027	10.31%	3,190	44.08%	17	-94.43%	
Corona	7,121	43.74%	9,987	44.91%	1,281	-13.80%	2,497	-30.70%	
Court Square	17	100.00%		0.00%					1,2
Douglaston	6,124	8.45%	4,857	-4.35%	231	48.08%	49	-95.84%	
East Elmhurst	3,277	21.42%	3,944	5.62%	469	100.43%	497	-9.14%	
East Flushing	6,333	27.19%	5,063	12.24%	398	-38.67%	1,238	2.15%	
Elmhurst	27,423	37.50%	18,076	1.05%	1,089	-21.71%	1,835	-32.73%	
Far Rockaway	15,785	537.78%	12,234	217.11%	1,332	36.34%	6,338	47.70%	1,2
Forest Hills	20,887	29.55%	18,193	2.54%	2,416	-45.24%	996	-54.58%	
Fresh Meadows	19,671	11.97%	8,374	-12.49%	960	30.61%	2,494	9.63%	
Glen Oaks	16,759	27.19%	8,283	-2.36%	1,490	2.05%	4,544	22.84%	
Glendale	6,064	8.77%	2,653	11.99%	762	17.41%	212	32.50%	
Hillcrest	6,510	12664.71%	3,600	1691.04%	276	100.00%	476	100.00%	1,2
Hollis	65	-98.28%		-100.00%	22	-72.50%		-100.00%	1
Howard Beach	6,448	33.69%	6,557	8.24%	471	69.42%	1,584	41.68%	
Hunters Point	24,130	-0.13%	11,955	44.93%	1,423	-24.95%	5,505	114.70%	2
Jackson Heights	20,722	46.32%	18,480	-0.61%	772	6.48%	1,936	138.42%	
Kew Gardens Hills	17,555	39.30%	11,745	-6.18%	974	-27.10%	1,373	146.50%	
Langston Hughes	2,130	3.00%	5,785	-16.37%	1,429	-29.61%	97	-46.70%	
Laurelton	2,973	7935.14%	2,796	1658.49%	141	1181.82%	157	100.00%	1,2
Lefferts	3,576	59.00%	5,041	3.64%	268	116.13%	1,142	-10.08%	
Lefrak City	38	26.67%		0.00%					1,2
Long Island City	4,324	13.05%	7,893	1.65%	3,215	1020.21%	3,644	182.04%	
Maspeth	8,111	11.45%	5,485	-6.84%	533	-53.16%	2,297	23.89%	
McGoldrick	6,137	15.99%	5,319	-9.36%	165	-34.52%	2,077	-24.88%	
Middle Village	4,667	7.78%	4,835	8.48%	543	-1.81%	1,095	-32.82%	
Mitchell-Linden	10,820	35.88%	7,149	-0.67%	409	-1.21%	1,925	113.89%	
North Forest Park	8,959	36.99%	6,021	-0.08%	495	4.43%	863	1414.04%	

President's Report: January 2025

Agency	Circulation	% Change from same month last year	In person visits	% Change from same month last year	Program attendance	% Change from same month last year	Reference	% Change from same month last year	Notes
North Hills	5,772	21.72%	5,261	-23.19%	500	-69.27%	1,067	-18.17%	
Ozone Park	6,094	43.96%	6,786	4.97%	466	79.23%	894	-28.14%	
Peninsula	7,074	41.91%	7,789	8.18%	384	-73.13%	169	-83.20%	
Pommonok	4,083	25.21%	3,936	0.69%	428	-43.39%	688	-1.43%	
Poppenhusen	3,698	-0.54%	3,263	-12.38%	329	-72.42%	584	-59.58%	
Queensboro Hill	3	-99.91%		-100.00%		-100.00%		-100.00%	1,2
Queens Village	4,578	105.29%	3,049	5.65%	550	9.56%	1,457	250.24%	
Rego Park	9,633	23.41%	8,443	3.23%	382	-14.35%	2,267	-49.73%	
Richmond Hill	9,776	50.65%	5,471	16.90%	1,757	28.72%	1,063	-31.77%	
Ridgewood	9,985	36.71%	17,764	31.98%	2,394	88.95%	1,089	-8.49%	
Rochdale Village	4,371	16.19%	5,848	11.56%	1,177	53.66%	2,463	253.88%	
Rosedale	3,148	48.42%	3,147	-11.97%	250	-26.69%	1,248	-22.29%	
Seaside	43	-98.68%		-100.00%	22	-92.62%		-100.00%	1,2
South Hollis	2,886	21.88%	8,868	12.78%	1,293	25.17%	2,360	3132.88%	
South Jamaica	1,824	-28.81%	4,193	12.14%	428	21.94%	364	240.19%	
South Ozone Park	3,780	31.85%	4,441	-9.79%	346	17.29%	1,358	-3.96%	
St. Albans	3,191	-3.33%	3,352	-23.15%	191	-51.89%	232	-45.28%	
Steinway	12,549	35.30%	14,303	8.36%	678	-17.92%	1,417	-39.96%	2
Sunnyside	11,335	27.92%	9,894	-6.40%	1,171	45.65%	1,944	1.83%	
Whitestone	8,506	32.82%	5,280	6.32%	892	-18.98%	1,894	-18.82%	
Windsor Park	10,062	29.92%	6,487	2.58%	581	27.13%	1,476	-11.67%	
Woodhaven	7,784	34.05%	4,773	-7.68%	1,539	-43.83%	503	-33.64%	
Woodside	6,982	21.72%	8,537	-1.24%	1,455	-8.03%	1,978	7.03%	
Community Libraries Total	471,547	31.09%	398,680	5.92%	48,639	1.11%	83,023	1.24%	

Central Library Adult Learning Center		-100.00%			57	100.00%			3
Elmezzi LIC Adult Learning Center	1	-50.00%	362	-91.47%	216	-85.91%			
Elmhurst Adult Learning Center	43	-44.87%			1,022	-5.98%			3
Flushing Adult Learning Center	134	-4.96%			1,485	2.84%			
Jackson Heights Adult Learning Center	15	-48.28%			665	-7.77%			3
Peninsula Adult Learning Center	1	0.00%			616	13.65%			3
Rochdale Adult Learning Center	12	-75.51%			494	10.51%			3
Adult Learning Center Total	206	-35.42%	362	-91.47%	4,555	-21.11%			

Central Adult Fiction	5,951	63.35%
Central Adult Fiction - Ask at Desk	2,627	-5.47%
Central Adult Non-Fiction	10,778	29.14%
Central Adult Non-Fiction - Ask at Desk	5,222	-11.18%
Central International Languages	825	31.16%

President's Report: January 2025

Agency	Circulation	% Change from same month last year	In person visits	% Change from same month last year	Program attendance	% Change from same month last year	Reference	% Change from same month last year	Notes
Central International Languages - Ask at Desk	132	-8.33%							
Central Library Current Collection	1,569	47.46%							
Central Library Fine Arts/Media Center	15,852	49.10%							
Central Library Others	910	58.54%							
Central Library Hot Picks	219	-20.65%							
Central Library Interloan	223	6.19%							
Central Library Job Info Center	19	58.33%							
Central Library Young Adult Room	2,332	35.03%							
Children's Library Discovery Center	13,765	83.88%	9,611	18.00%	2,818	58.14%	1,130	-48.05%	
Central Total	60,424	39.22%	56,382	6.50%	4,757	23.46%	13,544	9.95%	

Flushing	28,563	25.58%							
Flushing IRC	25	127.27%							
Flushing Job Info Center (JIC)	13	225.00%							
Flushing Media Center	5,041	3.85%							
Flushing Total	33,642	21.83%	74,900	6.28%	2,899	6.39%	4,899	-52.94%	

E-book and E-Magazines	260,711	13.28%							
Virtual Music and Movies	60,214	23.55%							
Culture Pass reservations	2,132	27.21%							
Online Learning Services usage	14,793	-25.17%							
Virtual Library Total	337,850	12.49%			1,897	-9.36%	2,370	91.75%	
Langston Hughes Black Heritage	197	17.26%							
Queens Village Mail-A-Book	2,923	-0.48%			1,709	27.54%	449	-11.26%	
Mobile Library	470	26.01%	289	N/A		-100.00%			
Correctional Outreach	457	159.66%	N/A	N/A	369	27.24%	20	-25.93%	
Queensbridge			667	N/A	181	-9.50%			
Queens Library for Teens			5,392	20.17%	1,326	34.62%			
Ravenswood			1,115	N/A	235	N/A			
Other Total	191	1369.23%							
System Total	907,907	23.52%	537,787	5.75%	64,489	0.90%	103,856	-2.49%	

Website Visits	385,127	25.73%
Wireless use	206,898	23.88%
Computer Sessions	80,632	19.02%

Notes:
 1 - Library closed for renovation or extended emergency during a portion of the current fiscal year.
 2 - Library closed for renovation or extended emergency during a portion of last fiscal year.
 3 - ALCs are not in separate area - accurate gate count not possible

Queens Public Library Board / Committee Item

BOARD/COMMITTEE: Board of Trustees
DATE OF MEETING: March 6, 2025
AGENDA: Motion to Adjourn

Recommended Motion for Consideration

I move that the meeting be adjourned.