



QUEENS PUBLIC LIBRARY

## Board of Trustees Regular Meeting

Thursday, January 23, 2025 at 6:00 PM

Central Library 89-11 Merrick Boulevard, Jamaica, NY 11432

### I. CALL TO ORDER

Roll Call

Present

ALEXANDRIA SUMPTER-DELVES, Esq., CARL KOERNER, Esq., EARL G. SIMONS, Ed. D., ELI SHAPIRO Ed. D LCSW, GEORGE RUSSO, Esq., JAMIE LEE, LYDON SLEEPER-O'CONNELL, MICHELLE MIAO, Ph. D., PAULINE HEALY, PETER KAUFFMANN, and SELINA LEE, Ph. D.

CLOYETTE HARRIS-STOUTE 6:04pm, JAMES M. HADDAD, Esq. 6:46pm, JOHANNA CARMONA, Esq. 6:07pm, and JULISSA GUTIERREZ 6:03pm

Excused

ANDREW JACKSON, GUILLERMO PATINO, MATTHEW M. GORTON, and TERRI THOMSON

Others Present

DENNIS M. WALCOTT, JUSTIN DEABLER, MONIQUE HAMILTON, ALLAN SWISHER, Esq., EVE CHO GUILLERGAN, Esq., JIMMY VAN BRAMER, MATTHEW CARLIN, Esq., GITTE PENG, CHAUNCIE BROOKS, NICK BURON, SUNG MO KIM, STEPHEN MACK, SUSAN LATHAM, VINEL LIRIANO, WILLIAM FUNK, WILLIAM GOLDBAND, SARA HAUSNER-LEVINE, Esq., DOMINIQUE SIMBOLI, DANIELLE WALSH, LARRY VEDILAGO, and SARAH MAC DOUGALL

### II. APPROVAL OF BOT MINUTES- December 12, 2024

#### **Recommended Motion for Consideration by the Board of Trustees:**

*I move that the Minutes of the Board of Trustees meeting be approved as submitted.*

*Moved by:* CARL KOERNER, Esq.

*Seconded by:* MICHELLE MIAO, Ph. D.

# DRAFT - Subject to Board Approval

**Aye** ALEXANDRIA SUMPTER-DELVES, Esq., CARL KOERNER, Esq., CLOYETTE HARRIS-STOUTE, EARL G. SIMONS, Ed. D., JAMIE LEE, JOHANNA CARMONA, Esq., ELI SHAPIRO Ed. D LCSW, GEORGE RUSSO, Esq., JULISSA GUTIERREZ, LYDON SLEEPER-O'CONNELL, JAMES M. HADDAD, Esq., MICHELLE MIAO, Ph. D., PAULINE HEALY, PETER KAUFFMANN, and SELINA LEE, Ph. D.

**Carried 15-0**

## III. AGENDA

### Action Items

- A) **Election of Officers, Calendar Year 2025**  
**Recommended Motion for Consideration by the Board of Trustees:**  
*I move that the Board of Trustees accept the resolution on election of officers as presented:*

### RESOLUTION

**WHEREAS**, at the Board's regularly scheduled meeting held on Thursday, December 12, 2024, the Nominating Committee recommended the following slate of officers of the Library for calendar year 2025:

Chair of the Board:	Eli Shapiro, Ed. D., LCSW
Vice Chair:	Matthew Gorton
Secretary:	Pauline Healy
Treasurer:	Terri Thomson
Assistant Treasurer:	Selina Lee, Ph.D.

**WHEREAS**, at the December 12, 2024 meeting, the Trustee were asked if they would like to nominate any other officers and no other nominations were offered; and the Board unanimously approved a motion to close nominations for officers of the Library for calendar year 2025.

**NOW THEREFORE, BE IT RESOLVED** by the Board of Trustees that, after due deliberation, the following Trustees are elected as the officers of the Library for calendar year 2025 and shall continue in office until their successors shall have been elected and qualified:

Chair of the Board:	Eli Shapiro, Ed. D., LCSW
Vice Chair:	Matthew Gorton

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Secretary: Pauline Healy  
Treasurer: Terri Thomson  
Assistant Treasurer: Selina Lee, Ph.D.

*Moved by:* LYDON SLEEPER-O'CONNELL

*Seconded by:* GEORGE RUSSO, Esq.

**Aye** ALEXANDRIA SUMPTER-DELVES, Esq., CARL KOERNER, Esq., CLOYETTE HARRIS-STOUTE, EARL G. SIMONS, Ed. D., ELI SHAPIRO Ed. D LCSW, GEORGE RUSSO, Esq., JAMES M. HADDAD, Esq., JAMIE LEE, JOHANNA CARMONA, Esq., JULISSA GUTIERREZ, LYDON SLEEPER-O'CONNELL, MICHELLE MIAO, Ph. D., PAULINE HEALY, PETER KAUFFMANN, and SELINA LEE, Ph. D.

**Carried 15-0**

## B) Committee assignments

### **Recommended Motion for Consideration by the Board of Trustees:**

*I move that the Board of Trustees approve the committee assignments for the duration of calendar year 2025 as presented.*

*Moved by:* PAULINE HEALY

*Seconded by:* JULISSA GUTIERREZ

**Aye** ALEXANDRIA SUMPTER-DELVES, Esq., CARL KOERNER, Esq., CLOYETTE HARRIS-STOUTE, EARL G. SIMONS, Ed. D., ELI SHAPIRO Ed. D LCSW, GEORGE RUSSO, Esq., JAMES M. HADDAD, Esq., JAMIE LEE, JOHANNA CARMONA, Esq., JULISSA GUTIERREZ, LYDON SLEEPER-O'CONNELL, MICHELLE MIAO, Ph. D., PAULINE HEALY, PETER KAUFFMANN, and SELINA LEE, Ph. D.

**Carried 15-0**

## C) FY 2026 Holiday Schedule

### **Recommended Motion for Consideration by the Board of Trustees:**

*I move that the Board of Trustees approve the fiscal year 2026 holiday schedule as presented.*

*Moved by:* MICHELLE MIAO, Ph. D.

*Seconded by:* CLOYETTE HARRIS-STOUTE

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**Aye** ALEXANDRIA SUMPTER-DELVES, Esq., CARL KOERNER, Esq., CLOYETTE HARRIS-STOUTE, EARL G. SIMONS, Ed. D., ELI SHAPIRO Ed. D LCSW, GEORGE RUSSO, Esq., JAMES M. HADDAD, Esq., JAMIE LEE, JOHANNA CARMONA, Esq., JULISSA GUTIERREZ, LYDON SLEEPER-O'CONNELL, MICHELLE MIAO, Ph. D., PAULINE HEALY, PETER KAUFFMANN, and SELINA LEE, Ph. D.

**Carried 15-0**

D) Approval of Bills for the Month of November 2024

**Recommended Motion for Consideration by the Board of Trustees:**

*I move that the Board of Trustees approve the November 2024 bills in the aggregate sum of \$5,787,374.*

*Moved by:* LYDON SLEEPER-O'CONNELL

*Seconded by:* JULISSA GUTIERREZ

**Aye** ALEXANDRIA SUMPTER-DELVES, Esq., CARL KOERNER, Esq., CLOYETTE HARRIS-STOUTE, EARL G. SIMONS, Ed. D., ELI SHAPIRO Ed. D LCSW, GEORGE RUSSO, Esq., JAMES M. HADDAD, Esq., JAMIE LEE, JOHANNA CARMONA, Esq., JULISSA GUTIERREZ, LYDON SLEEPER-O'CONNELL, MICHELLE MIAO, Ph. D., PAULINE HEALY, PETER KAUFFMANN, and SELINA LEE, Ph. D.

**Carried 15-0**

E) Approval of Bills for the Month of December 2024

**Recommended Motion for Consideration by the Board of Trustees:**

*I move that the Board of Trustees approve the December 2024 bills in the aggregate sum of \$4,281,694.*

*Moved by:* LYDON SLEEPER-O'CONNELL

*Seconded by:* JULISSA GUTIERREZ

**Aye** ALEXANDRIA SUMPTER-DELVES, Esq., CARL KOERNER, Esq., CLOYETTE HARRIS-STOUTE, EARL G. SIMONS, Ed. D., ELI SHAPIRO Ed. D LCSW, GEORGE RUSSO, Esq., JAMES M. HADDAD, Esq., JAMIE LEE, JOHANNA

# DRAFT - Subject to Board Approval

CARMONA, Esq., JULISSA GUTIERREZ, LYDON SLEEPER-O'CONNELL, MICHELLE MIAO, Ph. D., PAULINE HEALY, PETER KAUFFMANN, and SELINA LEE, Ph. D.

**Carried 15-0**

- F) Acceptance of Financial Reports for the Period Ending in November 2024

**Recommended Motion for Consideration by the Board of Trustees:**

*I move that the Board of Trustees accept the Budget Reports for Board-approved operating funds and Balance Sheets for all funds as of November 30, 2024.*

*Moved by:* PAULINE HEALY

*Seconded by:* LYDON SLEEPER-O'CONNELL

**Aye** ALEXANDRIA SUMPTER-DELVES, Esq., CARL KOERNER, Esq., CLOYETTE HARRIS-STOUTE, EARL G. SIMONS, Ed. D., ELI SHAPIRO Ed. D LCSW, GEORGE RUSSO, Esq., JAMES M. HADDAD, Esq., JAMIE LEE, JOHANNA CARMONA, Esq., JULISSA GUTIERREZ, LYDON SLEEPER-O'CONNELL, MICHELLE MIAO, Ph. D., PAULINE HEALY, PETER KAUFFMANN, and SELINA LEE, Ph. D.

**Carried 15-0**

- G) Acceptance of Financial Reports for the Period Ending in December 2024

**Recommended Motion for Consideration by the Board of Trustees:**

*I move that the Board of Trustees accept the Budget Reports for Board-approved operating funds and Balance Sheets for all funds as of December 31, 2024.*

*Moved by:* PAULINE HEALY

*Seconded by:* LYDON SLEEPER-O'CONNELL

**Aye** ALEXANDRIA SUMPTER-DELVES, Esq., CARL KOERNER, Esq., CLOYETTE HARRIS-STOUTE, EARL G. SIMONS, Ed. D., ELI SHAPIRO Ed. D LCSW, GEORGE RUSSO, Esq., JAMES M. HADDAD, Esq., JAMIE LEE, JOHANNA CARMONA, Esq., JULISSA GUTIERREZ, LYDON SLEEPER-O'CONNELL, MICHELLE MIAO, Ph. D.,

# DRAFT - Subject to Board Approval

PAULINE HEALY, PETER KAUFFMANN, and  
SELINA LEE, Ph. D.

**Carried 15-0**

## **Report Item(s)**

- H) FY'25 Bi-Annual Credit Card Usage Summary  
Presented
- I) Property/ Casualty Insurance Program Update  
Presented
- J) QPL Workers' Compensation Self-Insurance Program Update  
Presented
- K) Payroll for the Month of November 2024  
Presented
- L) Payroll for the Month of December 2024  
Presented
- M) Purchases Over \$50K- December 2024  
Presented
- N) Personnel Report - December 2024  
Presented
- O) Disparity Study Presentation  
Presented

## **IV. REPORT OF THE CHAIR OF THE BOARD**

## **V. PRESIDENT'S REPORT**

- A) Key Performance Indicators - November 2024  
Presented
- B) Key Performance Indicators - December 2024  
Presented

## **VI. OTHER BUSINESS**

1. Motion to go into Executive Session

### **Recommended Motion for Consideration:**

*I move that the meeting move into Executive Session, to discuss pending litigation.*

# DRAFT - Subject to Board Approval

*Moved by:* JAMES M. HADDAD, Esq.

*Seconded by:* LYDON SLEEPER-O'CONNELL

**Aye** ALEXANDRIA SUMPTER-DELVES, Esq., CARL KOERNER, Esq., CLOYETTE HARRIS-STOUTE, EARL G. SIMONS, Ed. D., ELI SHAPIRO Ed. D LCSW, GEORGE RUSSO, Esq., JAMES M. HADDAD, Esq., JAMIE LEE, JOHANNA CARMONA, Esq., JULISSA GUTIERREZ, LYDON SLEEPER-O'CONNELL, MICHELLE MIAO, Ph. D., PAULINE HEALY, PETER KAUFFMANN, and SELINA LEE, Ph. D.

**Carried 15-0**

2. Motion to return to Public Session

**Recommended Motion for Consideration:**

*I move that the meeting return to public session.*

*Moved by:* PAULINE HEALY

*Seconded by:* CARL KOERNER, Esq.

**Carried**

## VII. Adjournment

**Recommended Motion for Consideration:**

*I move that the meeting be adjourned.*

*Moved by:* CARL KOERNER, Esq.

*Seconded by:* CLOYETTE HARRIS-STOUTE

**Aye** ALEXANDRIA SUMPTER-DELVES, Esq., CARL KOERNER, Esq., CLOYETTE HARRIS-STOUTE, EARL G. SIMONS, Ed. D., ELI SHAPIRO Ed. D LCSW, GEORGE RUSSO, Esq., JAMES M. HADDAD, Esq., JAMIE LEE, JOHANNA CARMONA, Esq., JULISSA GUTIERREZ, LYDON SLEEPER-O'CONNELL, MICHELLE MIAO, Ph. D., PAULINE HEALY, PETER KAUFFMANN, and SELINA LEE, Ph. D.

**Carried 15-0**