

DRAFT - Subject to Board Approval

**QUEENS PUBLIC LIBRARY
BUILDINGS & GROUNDS COMMITTEE
THURSDAY, JUNE 20, 2024
MINUTES**

A meeting of the Buildings & Grounds Committee was held at the Central Library, 89-11 Merrick Boulevard, Jamaica, NY 11432 on Thursday, June 20, 2024. The meeting was called to order at 6:46 PM by Committee Chair Terri Thomson.

I. Call to Order

Attendee Name	Title	Status	Arrived
Guillermo Patino	Board Member	Excused	
James M. Haddad Esq.	Board Member	Remote	
Andrew P. Jackson	Board Member	Present	
Jamie Lee	Board Member	Present	
Selina Lee Ph. D	Board Member	Present	
Michelle Miao PH. D.	Board Member	Present	
Terri Thomson	Committee Chair	Present	

II. AGENDA

Action Item(s)

1. Contract Authorization - System-Wide Electrician a and Electrician M Requirements Contracts (ID # 3103)

Recommended Motion for Consideration by the Buildings & Grounds Committee:

I move that the Buildings & Grounds Committee recommend to the Board of Trustees that it authorize the President and CEO to execute contracts with ABM Electric Inc., P&M Electrical Contracting Corp., and Interface Cable Assemblies & Services Corp. each for a term of two years with an option to extend for three one-year periods at the rates proposed herein.

RESULT:	ADOPTED [Unanimous]
MOVER:	Andrew P. Jackson
SECONDER:	Michelle Miao PH. D.
AYES:	Haddad Esq., Jackson, Lee, Lee Ph. D, Miao PH. D., Thomson
EXCUSED:	Guillermo Patino

2. Contract Authorization for Central Library Fire Alarm Additions and Corrections of Letter of Defect Items (ID # 3104)

Recommended Motion for Consideration by the Building and Grounds Committee:

I move that the Buildings and Grounds Committee recommend to the Board of Trustees that the President and CEO be authorized to contract with Kopp Electric Corporation for the services necessary to complete the Central Library's fire alarm system in the amount of \$413,598.

RESULT:	ADOPTED [Unanimous]
MOVER:	Andrew P. Jackson
SECONDER:	Michelle Miao PH. D.
AYES:	Haddad Esq., Jackson, Lee, Lee Ph. D, Miao PH. D., Thomson
EXCUSED:	Guillermo Patino

III. EXECUTIVE SESSION

1. Motion to Go into Executive Session (ID # 3105)

Recommended Motion for Consideration:

I move that the meeting move into Executive Session to discuss pending litigation and a real estate matter.

RESULT:	ADOPTED [Unanimous]
MOVER:	Andrew P. Jackson
SECONDER:	Selina Lee Ph. D
AYES:	Haddad Esq., Jackson, Lee, Lee Ph. D, Miao PH. D., Thomson
EXCUSED:	Guillermo Patino

IV. ADJOURNMENT

1. Motion to Adjourn (ID # 3110)

Recommended Motion for Consideration:

I move that the meeting be adjourned.

RESULT:	ADOPTED [Unanimous]
MOVER:	Selina Lee Ph. D
SECONDER:	Andrew P. Jackson
AYES:	Haddad Esq., Jackson, Lee, Lee Ph. D, Miao PH. D., Thomson
EXCUSED:	Guillermo Patino

The meeting was closed at 8:10 PM.

Committee Chair