

DRAFT - Subject to Board Approval

QUEENS PUBLIC LIBRARY
BOARD OF TRUSTEES
THURSDAY, JUNE 20, 2024
MINUTES

A meeting of the Board of Trustees was held at the Central Library, 89-11 Merrick Boulevard, Jamaica, NY 11432 on Thursday, June 20, 2024. The meeting was called to order at 8:11 PM by Chair of the Board Earl G. Simons Ed. D.

I. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Earl G. Simons Ed. D	Chair of the Board	Present	
Eli Shapiro Ed. D LCSW	Vice Chair of the Board	Excused	
Matthew M. Gorton	Secretary	Present	
Pauline Healy	Treasurer	Present	
Terri Thomson	Assistant Treasurer	Present	
Julissa Gutierrez	Board Member	Remote	
James M. Haddad Esq.	Board Member	Remote	
Cloyette Harris-Stoute	Board Member	Present	
Andrew P. Jackson	Board Member	Present	
Peter Kauffmann	Board Member	Remote	
Carl S. Koerner Esq.	Board Member	Present	
Jamie Lee	Board Member	Present	
Selina Lee Ph. D	Board Member	Present	
Michelle Miao PH. D.	Board Member	Present	
Guillermo Patino	Board Member	Excused	
George Russo Esq	Board Member	Present	
Lydon Sleeper O'Connell	Board Member	Present	
Jose Bayona	Rep - Mayor	Present	
Matthew Carlin Esq.	Rep - Public Advocate	Present	
Eve Cho Guillergan Esq	Rep - Speaker	Excused	

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Board of Trustees Minutes

June 20, 2024

Allan Swisher Esq	Rep - Borough President	Remote	
Jimmy Van Bramer	Rep - NYC Comptroller	Present	
Dennis M. Walcott	President & CEO	Present	
Nick Buron	Chief Librarian & Sr. VP	Present	
Justin Deabler Esq.	General Counsel & Sr. VP	Present	
Sung Mo Kim Esq	Chief Operating Officer & Sr. VP	Present	
Gitte Peng	Chief of Staff & Sr. VP.	Present	
Stephen G. Mack	Chief Financial Officer & Sr. VP	Present	
Susan Latham	Executive Director, QPL Foundation	Present	
William Funk	VP, Procurement	Present	
William Goldband	VP, Information, Technology & Development	Present	
Larry Vedilago	VP, Risk Management	Present	
Sara Hausner-Levine Esq.	Deputy General Counsel	Remote	
Chauncie Brooks	Sr. Manager, Infrastructure & Support	Present	
Dominique Simboli	Executive Assistant to the Chief Operating Officer	Present	
Danielle Walsh	Instructional Systems Designer and Strategist	Remote	

II. APPROVAL OF BOT MINUTES

1. Approval of Board Minutes - April 18, 2024 (ID # 3109)

Recommended Motion for Consideration:

I move that the Minutes of the Board of Trustees meeting be approved as submitted.

RESULT:	ADOPTED [Unanimous]
MOVER:	Andrew P. Jackson
SECONDER:	Lydon Sleeper O'Connell
AYES:	Simons Ed. D, Gorton, Healy, Thomson, Gutierrez, Haddad Esq., Harris-Stoute, Jackson, Kauffmann, Koerner Esq., Lee, Lee Ph. D, Miao PH. D., Russo Esq, O'Connell
EXCUSED:	Eli Shapiro Ed. D LCSW, Guillermo Patino

III. COMMITTEE REPORTS

A. Finance & Investments Committee - June 20, 2024

1. Approval of the Finance & Investments Committee Report - June 20, 2024 (ID # 3094)

Recommended Motion for Consideration for the Board of Trustees:

I move that the report and action items of the Finance & Investments Committee meeting be accepted and approved as submitted.

RESULT:	ADOPTED [Unanimous]
MOVER:	George Russo Esq
SECONDER:	Cloyette Harris-Stoute
AYES:	Simons Ed. D, Gorton, Healy, Thomson, Gutierrez, Haddad Esq., Harris-Stoute, Jackson, Kauffmann, Koerner Esq., Lee, Miao PH. D., Russo Esq, O'Connell
ABSTAIN:	Selina Lee Ph. D
EXCUSED:	Eli Shapiro Ed. D LCSW, Guillermo Patino

B. Building & Grounds Committee - June 20, 2024

1. Approval of the Building and Grounds Committee Report - June 20, 2024 (ID # 3095)

Recommended Motion for Consideration for the Board of Trustees:

I move that the report and action items of the Buildings & Grounds Committee meeting be accepted and approved as submitted.

RESULT:	ADOPTED [Unanimous]
MOVER:	Andrew P. Jackson
SECONDER:	Lydon Sleeper O'Connell
AYES:	Simons Ed. D, Gorton, Healy, Thomson, Gutierrez, Haddad Esq., Harris-Stoute, Jackson, Kauffmann, Koerner Esq., Lee, Lee Ph. D, Miao PH. D., Russo Esq, O'Connell
EXCUSED:	Eli Shapiro Ed. D LCSW, Guillermo Patino

IV. AGENDA

A. Action Item(s)

1. Contract Authorization- Sole Source Contract with Online Computer Library Center, Inc. for a Three-Year Subscription for Metadata Services (ID # 3100)

Recommended Motion for Consideration by the Board of Trustees:

I move that the Board of Trustees authorize the President and CEO to enter into an agreement with Online Computer Library Center, Inc. in the amount of \$687,444.81 for the services described above for a three-year period.

RESULT:	ADOPTED [Unanimous]
MOVER:	Andrew P. Jackson
SECONDER:	George Russo Esq
AYES:	Simons Ed. D, Gorton, Healy, Thomson, Gutierrez, Haddad Esq., Harris-Stoute, Jackson, Kauffmann, Koerner Esq., Lee, Lee Ph. D, Miao PH. D., Russo Esq, O'Connell
EXCUSED:	Eli Shapiro Ed. D LCSW, Guillermo Patino

2. Naming of the Hunters Point Library as the “Hunters Point Library and Environmental Education Center” (ID # 3093)

Recommended Motion for Consideration by the Board of Trustees:

I move that the Board of Trustees formally name the Hunters Point Library as the “Hunters Point Library and Environmental Education Center”.

RESULT:	ADOPTED [Unanimous]
MOVER:	Terri Thomson
SECONDER:	Andrew P. Jackson
AYES:	Simons Ed. D, Gorton, Healy, Thomson, Gutierrez, Haddad Esq., Harris-Stoute, Jackson, Kauffmann, Koerner Esq., Lee, Lee Ph. D, Miao PH. D., Russo Esq, O'Connell
EXCUSED:	Eli Shapiro Ed. D LCSW, Guillermo Patino

3. Approval of Proposed QPL Foundation Budget – FY25 (ID # 3099)

Recommended Motion for Consideration by the Board of Trustees:

I move that the Board of Trustees approve the adoption of the Fiscal Year 2025 Queens

Public Library Foundation General Fund Budget, which was previously approved by the Foundation's Board of Directors on June 18, 2024.

RESULT:	ADOPTED [Unanimous]
MOVER:	Andrew P. Jackson
SECONDER:	Cloyette Harris-Stoute
AYES:	Simons Ed. D, Gorton, Healy, Thomson, Gutierrez, Haddad Esq., Harris-Stoute, Jackson, Kauffmann, Koerner Esq., Lee, Lee Ph. D, Miao PH. D., Russo Esq, O'Connell
EXCUSED:	Eli Shapiro Ed. D LCSW, Guillermo Patino

B. Report Item(s)

1. Purchases Over \$50K - April 2024 (ID # 3090)

RESULT:	PRESENTED
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2. Purchases Over \$50K - May 2024 (ID # 3091)

RESULT:	PRESENTED
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3. Personnel Report - April 2024 (ID # 3097)

RESULT:	PRESENTED
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4. Personnel Report - May 2024 (ID # 3098)

RESULT:	PRESENTED
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V. REPORT OF THE CHAIR OF THE BOARD

VI. PRESIDENT'S REPORT

1. Key Performance Indicators - April 2024 (ID # 3096)

RESULT:	PRESENTED
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VII. ADJOURNMENT

1. Motion to Adjourn (ID # 3101)

Recommended Motion for Consideration:

I move that the meeting be adjourned.

RESULT:	ADOPTED [Unanimous]
MOVER:	Cloyette Harris-Stoute
SECONDER:	Pauline Healy
AYES:	Simons Ed. D, Gorton, Healy, Thomson, Gutierrez, Haddad Esq., Harris-Stoute, Jackson, Kauffmann, Koerner Esq., Lee, Lee Ph. D, Miao PH. D., Russo Esq, O'Connell
EXCUSED:	Eli Shapiro Ed. D LCSW, Guillermo Patino

The meeting was closed at 8:53 PM.

Secretary