

Addendum 5
November 1, 2022

The Queens Borough Public Library (“the Library”) has issued this Addendum 5 to RFP #0922-4 Audit services.

- Activities 3, 5 and 8 of section **V. Scope of Services** have been updated in the RFP solicitation document:
 - **3.** Prepare Annual Form 990 tax return of the Library and Foundation for the year ending June 30th, **including CHAR500 for the Foundation.**
 - **5.** Meetings with the **Library Audit Committee** to present our audit plan before commencement of the audits and to review our audit findings upon completion of our audits. Presentation of all financial statements, ~~and~~ management letters **and form 990** to the Audit Committees of both the Library and Foundation.²²
 - **8.** Inclusive of all future required GAAP and ~~G~~FASB updates, revisions, pronouncements for non-profit entities to the audited financial statements and notes.
- The Pricing Sheet has been updated to match updates to activities in RFP solicitation
- A new Answers to Questions document has been published
- Proposal Due date is revised:
 - **New Due Date:** November 9, 2022 by 3PM

Except as amended by Addendum No. 1, No. 2, No. 3, No. 4 and No. 5 all other provisions of this solicitation remain as stated.

Proposers are reminded of its responsibility of frequenting the Library’s Procurement Opportunities webpage for any updates to the RFP including the posting of answers to questions received, bid revisions or addendums or any other updates. The direct link to the webpage is: <https://www.queenslibrary.org/about-us/procurement-opportunities> .