



## QUEENS PUBLIC LIBRARY

We speak your language.

September 15, 2022

To All Interested Proposers:

The Queens Borough Public Library (the “Library”), hereby solicits proposals from experienced firms and individuals (hereinafter referred to as “Proposers”) in response to this Request for Proposals (“RFP”) to enter into requirements contracts for Engineering design services to the Library. The Library intends to award contracts to multiple firms.

To facilitate communication between the Library and Proposers and to ensure that all Proposers have access to the same information, all information concerning this RFP, including how to submit a proposal, will be posted on the Library’s website at: <https://www.queenslibrary.org/about-us/procurement-opportunities> . All questions regarding this RFP must be submitted as set forth in the RFP. The Library will post questions and responses on the website.

We look forward to your interest and participation in this RFP.

Sincerely,

*William R. Funk*

William R. Funk

Vice President of Procurement Management