

**Invitation for Bid for the Laurelton Community  
Library HVAC Project  
IFB 0722-1  
Questions and Answers**

**August 2, 2022**

Q1. We assume there is no roofing warranty since roof is being replaced under a separate contract please confirm.

A1. Correct.

Q2. In the bid breakdown there is a line item for a ACM report please advise if this is required?

A2. An ACM report is required. Bidders are to include a *hard price* for hazardous materials testing (in this case lead) as annotated by the drawings and specifications. Abatement cost will be arrived at by approved change order after the awarded contractor has the testing results in hand.

The awarded contractor will receive an ACP-5 (certification that the work is free of asbestos or the area has asbestos that will not be disturbed by the work or is minimal enough to constitute a minor project) for record purpose.

Q3. We assume no Tennant Protection Plan is required please confirm?

A3. Occupied dwelling units are not located in the building. A TPP is not required.

Q4. We assume control system is self-contained and that there is no tie into existing BMS please confirm?

A4. All equipment shall be provided with stand-alone controls and be BACnet compatible.

Q5. There are three Heat Recovery Units indicated on the drawings yet there is no equipment schedule please provide?

A5. Heat recovery unit model number indicated on drawing M-031.00 piping schematic. Refer to revised drawing M-020.01 for clarification.

See Addendum 1, Amended Drawings dated July 14, 2022:

<https://www.dropbox.com/sh/ybjwkv4nlfi74n/AAC7aXwIBAVKqV98B8yANq-ma?dl=0>

Q6. There is a schedule for Silencers yet none are tagged on the plan view drawing additionally the schedule indicates there are notes 1-10 yet they are not listed please advise?

A6. Please refer to reissued schedule drawing M-020.01 and drawing M-102.01 for clarification.

See Addendum 1, Amended Drawings dated July 14, 2022:  
<https://www.dropbox.com/sh/ybjwkv4nlf74n/AAC7aXwIBAVKqV98B8yANq-ma?dl=0>

Q7. We assume all work can be done on normal working hours please confirm?

A7. Normal working hours as defined by NYC DOB.

Q8. We assume we can use equivalent equipment please confirm.

A8. Basis of design equipment specified, alternate equipment subject to review of EOR and QPL bid review criteria listed per the bid sheet Forms 4 and 5.

Note as per bid section V. Bid Process and Guidelines 9.

In the event a Bidder proposes to furnish substitutions for a service or product, as appropriate, this information shall be identified in writing and submitted with the bid, including full technical descriptions, catalog cuts and samples, as appropriate, with the Bid. The Library reserves the right to request a representative sample of the item(s) quoted, either prior to award, or before shipment is made. The determination of equality shall be made by the Library. If the sample or other technical description is not in accordance with the Bid, or is otherwise deemed not to be an equal to that specified, the Library may reject the bid, or, if award has been made, cancel the contract at the expense of the Bidder.

Q9. Is there a cost estimate, budget or ballpark figure for the project listed? Is there an actual start date for the project? Could I secure a copy of the plan holders list for the project?

A9. No.

Q10. Is this bid for construction/renovation work or HVAC maintenance?

A10. Construction.

Q11. You do not call for pre-testing air of the existing Air handling please confirm.

A11. The existing volume airflow rate is not required to be tested.

Q12. We assume we are only balancing the total CFM at the AHU since no floor plans with air outlets are provided please confirm.

A12. Supply air shall be balanced at air handler, volume dampers in SA ductwork in penthouse, and local balancing at air terminals as required. Minimum ventilation airflow needs to be verified for code compliance.

Q13. Drawing E011 you call for us to test for lead paint we assume if there is any abatement required it will be treated as a change order please confirm.

A13. Electrical Demo Drawing E-091.00, note 2 calls for contractor to test and abate as required.

Bidders are to include a *hard price* for hazardous materials testing as annotated by the drawings and specifications. Abatement cost will be arrived at by approved change order after the awarded contractor has the testing results in hand.

Q14. We have been invited to provide a price for the Mechanical Scope Of Work located @ Queens Public Library in Laurelton, NY. The drawing files which I had downloaded has other trades scope of work. (Structural, Electrical & Fire Alarm) My question is, will I have to submit a price for the other trades also or just the Mechanical scope.

A14. The bid required bidders to submit a bid for the full project.

Q15. The drawing files which I had downloaded has other trades scope of work. (Structural, Electrical & Fire Alarm) My question is, will I have to submit a price for the other trades also or just the Mechanical scope?

A15. See answer to question 14.

Q16. Is a bid bond necessary? If yes, what is the percentage?

A16. No.

Q17. Are there liquidated damages for this project. \$/day?

A17. Attachment 1- General Terms and Conditions, Section 10.02 Contractor Default, 6. D., addresses liquidated damages.

Q18. What is the duration of the project? CCD

A18. As stated in bid section IV. CONTRACT TERM, "The Successful Bidder is expected to achieve substantial completion of construction six (6) months from the Library's notice to proceed."

Q19. What is the anticipated budget of this project?

A19. The Library has not established a budget for this project.

Q20. Is there a form for the Bid Bond?

A20. "Bid Bond" is not stated in the bid. The bid does not require a Bid Bond.

Q21. I am submitting a Bid for the HVAC scope at the Laurelton Queens Library.

Who should I be reaching out to if I have questions?

- A21. The bid required bidders to submit a bid for the full project. The bid also states that the question deadline is July 26, 2022 and that questions are to be submitted to [Bidcontact@queenslibrary.org](mailto:Bidcontact@queenslibrary.org).
- Q22. Drawing E093 & M092 identifies a section of a new Parapet Wall this is not indicated on the S drawings we assume this is not applicable please confirm or clarify.
- A22. The parapet wall is included for coordination of a future roof project designed by DDC. Use this information for reference.
- Q23. Drawing S-103 makes reference to drawing S-201, which is not provided. Please provide S-201 drawing.
- A23. Drawing S-201.00 is included in the Schedule of Drawings and documents:  
<https://www.dropbox.com/sh/rv9nsz2zolxgvxr/AAAKBKFcMMTP-7my4CcoxXA6a?dl=0>
- Q24. The provided General Conditions' section 16, substantial completion verbiage does not have a substantial completion date. Please provide the duration for this project.
- A24. See answer to question 18.
- Q25. Is this project under the PLA agreement?
- A25. No.
- Q26. Please provide the allowable working hours for this project.
- A26. See answer to question 7.
- Q27. Drawing S-103 depicts a new double door. However, there are no specifications for the door and its hardware. Please provide specifications for the door and finished hardware.
- A27. Refer to response A23 above, S-201 includes the proposed double-door specifications.
- Q28. Brickwork Note 24 on drawing S-001 indicates to clean the entire building brick and masonry exterior at the end of construction. Please advise if this is only required at the bulkhead exterior since we are not working on the entire building exterior.
- A28. The affected exterior brickwork should be cleaned per Note 24 relative to the area defined in the scope of work. Areas of brick affected or damaged due to rigging or other construction means are the responsibility of the Successful Bidder to fix per the Brickwork Note specifications.
- Q29. Note 4 on drawings S-103 and S-104 indicates that "the contractor shall field confirm all restoration quantities. The locations, and extent of existing cracks, joints, repointing areas,

and other elements are approximated and must be field verified prior to restoration.” These restoration quantities are not provided on the drawings. Please clarify.

A29. Similar to response A28 above. The existing building construction affected by the installation means and methods of the proposed scope of work shall be returned to the original condition prior to construction. The magnitude and quantity of affected material is derived by the means and methods of installation by the awarded bidder.

Q30. Note 6 on drawings S-103 and S-104 indicates to “restore, scrape, prep, and paint all existing exterior metal elements that are to remain.” Please clarify the dimensions and quantities of the existing exterior metal elements to remain.

A30. Same response as A29 above.

Q31. Do the new double doors require magnetic hold opens per note 12 on drawing S-201?

A31. Magnetic hold-open per note 12 is not required for proposed double door at mechanical penthouse.

Q32. Please clarify where the trench grade restoration detail on drawing E-004 is applicable and the dimensions and quantities required.

A32. Trenching detail not applicable. Existing below grade conduits at electrical room are to be reused for new electrical feeders.