Request for Proposals for
Disparity Study consulting services
RFP 0222-2
Questions and Answers

February 18, 2022

Q1. The RFP says that the project will be 6-7 months in duration. As the standard time to complete a Disparity Study is closer to a year, can this contract be extended to 12 months?

A1. The term of the contract is for six months with an option to extend an additional six months. The Library seeks the expertise of an experienced and qualified firm to submit a proposal that details its plan and what it believes is achievable within six months and what would require a longer timeframe.

Q2. Is the study period Fiscal Year 2011 to Fiscal Year 2021? If no, what is the correct anticipated study period?


Q3. What is the authorized budget?

A3. This question seeks information that is not required to submit a responsive proposal. Also as per RFP section VII. EVALUATION AND SELECTION, 6., “…the Library reserves the right to negotiate lower fees with any firm selected, or a different fee structure than proposed.”

Q4. How many construction contracts were awarded in 2021?

A4. The Library awarded three construction contracts in 2021.
   1. Bay Terrace Community Library Renovation
   2. Fresh Meadows Community Library Roof, HVAC and Ceiling Renovation
   3. Steinway Community Library