

**Invitation for Bid Painting Services
IFB 0721-2
Questions and Answers**

July 19, 2021

- Q1. Is there a paint brand that is specified for this project?
- A1. No. This is a requirements contract.
- Q2. How would we be able to connect with potential bidders or the winning bidder?
- A2. The Library's bid does not provide for the requested information. This question seeks information that is not required to submit a responsive bid.
- Q3. Are there MWBE goals for this project?
- A3. The bid has not established MWBE goals.
- Q4. I am interested in bidding on this project. I wanted to know if there are any procedures to get pre- approved as a contractor to bid.
- A4. Potential bidders should thoroughly review the bid document and all documents referenced in the bid. The bid does not require a pre-approval process.
- Q5. Estimated quantity how many Square Foot Painting actual work we do.. only item mentioned hourly Rate, over time ,and others. But everything depends on Actual quantity of works.
- A5. Specific projects will be identified in the future and the awarded bidders will be contacted for a quote, as needed.

Please see Section II Scope of Work:

The Library intends to award to multiple firms with the primary contract to the lowest responsible bidder ("Primary Successful Bidder"), the secondary contract to the next lowest responsible bidder ("Secondary Successful Bidder"), and so forth. The Library in its sole discretion shall determine the number of awarded firms. All awarded firms throughout this bid are the ("Successful Bidder")

Note: The Library does not guarantee work. Additionally, the Library reserves the right to issue bids or requests for quotations for specific projects.

Bidders are required to provide its single Maximum Straight Hourly Rate for Painting Services. Bidders Maximum Straight Hourly Rate is to cover the full

range of Painting Services, inclusive of all overhead, profit and prevailing wage and it is to be fixed for the first year of the contract and shall increase by two percent (2%) each year of the contract. During the term of the contract material, equipment and subcontracting of other trade work shall not exceed twenty percent (20%) mark-up.

Successful Bidders are required to accept work assignments that range from its single unit of its Maximum Straight Hourly Rate up to an estimated \$300,000. The Library reserves the right to award any work to the Primary Successful Bidder at or below its maximum straight hourly rate and in accordance to the maximum percentage mark-up as specified in this bid. If in the event the Primary Successful Bidder is not available, or the Primary Successful Bidder has a lapse of insurance, or if the Library through its Procurement Department rejects a Statement of Work (“SOW”), the Library may award work to the Secondary Successful Bidder next, then to the Tertiary Successful Bidder next and so forth.

- Q6. Site Visit date and time, but it is needed before Submission of bid.
- A6. No site visits are needed at this time. The Library seeks Maximum hourly rate from bidders.
- Q7. What Company “ Paint” you accept, like, “Beyer”or “Benjamin Moree” ?
- A7. See response to question 1.
- Q8. Time not mentioned For Complete the works!
- A8. See response to question 5.
- Q9. Payment method, after complete the works how can Received Payment. Any advance payment made or no?
- A9. No advance payment. Payment will be issued only after the Library approves the completed work and an invoice is submitted from the Successful Bidder. See Section II Scope of Work, subsections 20-26.
- Q10. Do vendors have to bid for all the positions listed in section 2 of the Scope of Work?
- A10. Yes, as stated in Bid section, III. BIDDER QUALIFICATIONS, 3:
“...Bidder must be able to demonstrate its experience in all of the followings painting services. Provide information detailing experience and qualifications for each:
- a. Interior painting
 - b. Exterior painting
 - c. Wallboard repair and replacement
 - d. Railings, doors, and floor painting

- e. Plastering
- f. Taping
- g. Scraping
- h. Spackling
- i. Skim coating
- j. Wallpaper removal
- k. Intumescent paint
- l. Fireproofing
- m. Lead abatement
- n. Epoxy painting
- o. Lot lines striping

Q11. What is the Dropbox link that should be used when submitting a proposal?

A11. The link is in the Bid document, but it is also listed below for your convenience:
<https://www.dropbox.com/request/r3yix14oh03aUqvWIoVV>

Q12. Who are current vendors providing painting services?

A12. This question seeks information that is not required to submit a responsive bid.

Q13. What are the current vendors' rates for painting services?

A13. This question seeks information that is not required to submit a responsive bid.

Q14. How much has the Library spent on painting services in 2018, 2019 and 2020?

A14. This question seeks information that is not required to submit a responsive bid.

Q15. Can we get a copy of the current contracts for painting services?

A15. This question seeks information that is not required to submit a responsive bid.

Q16. Who Supply Paint and other materials? Contractor or Queens library?

A16. The Contractor, see Bid section II Scope of Work, number 4:
“The Successful Bidder’s service shall include, but is not limited to, providing all labor and materials necessary to perform Painting Services for the Library’s system-wide facilities.”

Q17. Daily how much labor needed?

A17. See response to question 5.

Q18. Who orders scaffolding and who pays? Contractor or Queens Library?

A18. The Contractor, the Library will reimburse. See Bid section II Scope of Work, number 8:

“The Successful Bidder shall erect scaffolding and barriers, perform demolition as necessary and in accordance to applicable laws. The Successful Bidder shall be responsible for filing with New York City Buildings Department and/or all other agencies having jurisdiction as appropriate for permit, inspection, testing application documents, as required per specific job conditions and scope of work. All permits for specific work shall be displayed by the Successful Bidder or otherwise available for inspection by appropriate agencies. Proposed permit requirements shall be identified on attached Statement of Work (“SOW”).”

Q19. If City Permit needed who collects? Contractor or Queens Library?

A19. See response to question number 18.

Q20. When start painting work, if it needs furniture handling and replacement who pays? Contractor or Queens Library?

A20. The Contractor. See section II Scope of Work, number 15:

“The Successful Bidder shall agree and accept that maximum percentage mark-up of materials, equipment, and subcontracting of other trade work related to the project shall not exceed twenty percent (20%). The Successful Bidder shall provide reference to trade supply house publication(s) used by the Successful Bidder or other documentation as appropriate in order to substantiate materials prices. The subcontracting of other trade work requires the approval of the Library as communicated by the Procurement Department.”

Q21. When submitting bid follow prevailing wage rate?

A21. Yes, this bid is subject to compliance with the Prevailing Wage Law. The Successful Bidder and any of its subcontractors must conform to the provisions of Labor Law 220. Prevailing Wage schedules can be found <http://comptroller.nyc.gov/prevailing-wage/wage-schedules/>.

Q22. I want a clarification of Form #4. Since, this is a prevailing wage job the straight hourly rate of the painter is Monday through Friday 8am-5pm. Saturday according to the comptrollers schedule is considered overtime, yet in the contract Saturday isn't considered overtime. Please specify.

A22. Please see Addendum 1 for an update to the definition of overtime for this work. For your convenience the revision is noted below:

Straight Time: 8am –5pm Monday-~~Saturday~~ Friday (including any holiday The Library is open to public)

Overtime: 5pm –8am Monday- **Friday and anytime Saturday** (1.5 x Straight Time Rate)

Premium Time: Sundays (2.0 x Straight Time Rate)

Premium Time: Holidays that The Library is closed to the public (2.0 x Straight Time Rate)

Q23. Material will be reimbursed separately or included in the per hour pricing. If reimbursed you will need a receipt in each invoice and we can mark up till 20%?

A23. Materials will be reimbursed separately and not included in hourly rate. The Successful Bidder shall properly utilize the SOW to indicate all of the necessary labor and material costs required to provide a price for each job. The submission per location for all aspects of the work is to be a firm price. Any adjustments as required during the job based on the price rate structure shall be approved by designated Library personnel.

Q24. I wanted to inquire is there maximum bid amount for this project.

A24. Bidders are to submit its bid price using FORM # 4 BID PRICING SHEET. In addition, As per bid Section II Scope of Work:

Bidders are required to provide its single Maximum Straight Hourly Rate for Painting Services. Bidders Maximum Straight Hourly Rate is to cover the full range of Painting Services, inclusive of all overhead, profit and prevailing wage and it is to be fixed for the first year of the contract and shall increase by two percent (2%) each year of the contract. During the term of the contract material, equipment and subcontracting of other trade work shall not exceed twenty percent (20%) mark-up.

Successful Bidders are required to accept work assignments that range from its single unit of its Maximum Straight Hourly Rate up to an estimated \$300,000.