

Furniture & Shelving – Far Rockaway Community Library
Bid 1119-2
Questions and Answers
December 19, 2019

Q1. In reviewing the bid request we noticed that there are multiple MFG's noted in the specifications which is not uncommon but in this case MFG such as Coalesse, Herman Miller and Knoll are closed lines and cannot be serviced by one dealer. Are we able to quote equal matches or is this an exact match spec? If exact match only, would be able to provide a partial bid?

A1. Potential bidders should fully examine the bid document and all related documents. Of note:

As per bid section II.SCOPE OF WORK, all Herman Miller items are excluded from the bid.

As per bid section V.BID PROCESS AND GUIDELINES:

4. The Library reserves the right to accept in its sole discretion this Bid by item, section or as a whole, or in its discretion, to reject all responses. Also reserved is the right to reject, for cause, any Bid responses in whole or in part, to waive technical defects, qualifications, irregularities and *omissions* if, in its judgment, the best interests of the Library will be served. The Library reserves the right to award a scope of work in whole or in part.
5. The Library reserves the right to award the contract to the lowest-priced and responsible low bidder deemed qualified by the Library, split the award between two or more Bidders or project locations, or make no award, as will best promote the public interest, taking into consideration the reliability of the Bidder, quality of the services, materials, equipment or supplies to be furnished, and their conformity with the requirements of the Bid.
8. In the event a Bidder proposes to furnish substitutions for a service or product, as appropriate, this information shall be identified in writing, including full technical descriptions, catalog cuts and samples, as appropriate, with the Bid. The Library reserves the right to request a representative sample of the item(s) quoted, either prior to award, or before shipment is made. The sole determination of equality shall be made by the Library. If the sample or other technical description is not in accordance with the Bid, or is otherwise deemed not to be an equal to that specified, the Library may reject the proposal response, or, if award has been made, cancel the contract at the expense of the Bidder.

Q2. Can this bid be submitted as a partnership between two companies and how would this be done?

A2. No. Bidders responding to this bid are to identify any of its sub-contractors.

Q3. Please clarify the quantity of both the Single Tier and Double Tier Lockers. The plan shows (12) MC2-1 Single Tier Lockers. The spreadsheet calls out (10) lockers. The plan shows (3) MC2-2 Double Lockers. The spreadsheet calls out (6) lockers. Please clarify the quantities of each.

A3. Bid Sheet A. was updated to correctly identify the items below from page 10.

The count is as follows:

121 Corridor

(10) MC2-1 SINGLE TIER

117 Facilities MGMT Office

(2) MC2-1 SINGLE TIER

121 Corridor

(3) MC2-2 DOUBLE TIER

Q4. We are assuming the Certified Payroll Report does not need to be filled out until the Bid is awarded and the actual delivery and installation begins. Please clarify.

A4. Correct this is to be performed by awarded firms.

Q5. Will this be a one-time delivery of both floors or will this be phased per floor?

A5. One time delivery for both floors

Q6. Will the library be operational during the furniture delivery? If yes, should we plan to deliver and install on overtime hours?

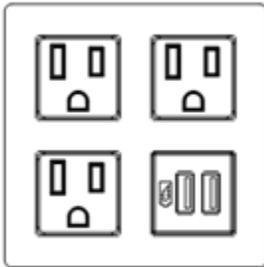
A6. This is newly constructed library so the delivery of furniture will occur before staff outfitting of library and therefore no overtime issues are involved.

Q7. Is there a loading dock and freight elevator to bring product in and place upstairs? Or do we need to off load curbside, push into building & carry up product?

A7. There is no loading dock. There is a ramped service area in the back of building. The delivery is to be delivered through the front doors, off load at curbside, push into building. The current scheduled date for substantial completion of the building is 12.20.2020. We anticipate that deliveries are to be made prior to the substantial completion date in order for millwork, furniture and shelving to be electrified. The elevator will be in place and all will need to coordinate delivery with said operation of elevator.

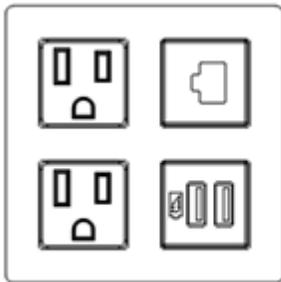
Q8. Your description for these tables is calling for (6) In Top Square Hardwired Power Modules (S6) (3.125” Square Grommet) for each table. These modules are individually hardwired. Your catalogue # UTST 1085428 B6 is calling for (6) B6 (2.5” Round Grommets). Please clarify which grommet you want specified. These size tables are standard with (3) grommets. Please confirm how many grommets you need per table. In addition, if you’re specifying the In Top Square Hardwired Power Modules you will need (6) core drills per table as per your specification.

A8. There Tables tagged T5-2, in the Adult Area Room 201, have three (3) square outlets (aka Power Modules) in each table. The revised table catalog number on the attached spreadsheet is UTST 1085428 S3. S designates the square power module and 3 is the quantity of power modules per table. The manufacturer’s code for the power module for table T5-2 is UTPSPPPU (B) (H). It contains (3) three prong plugs and 2 USB plugs per the image below.



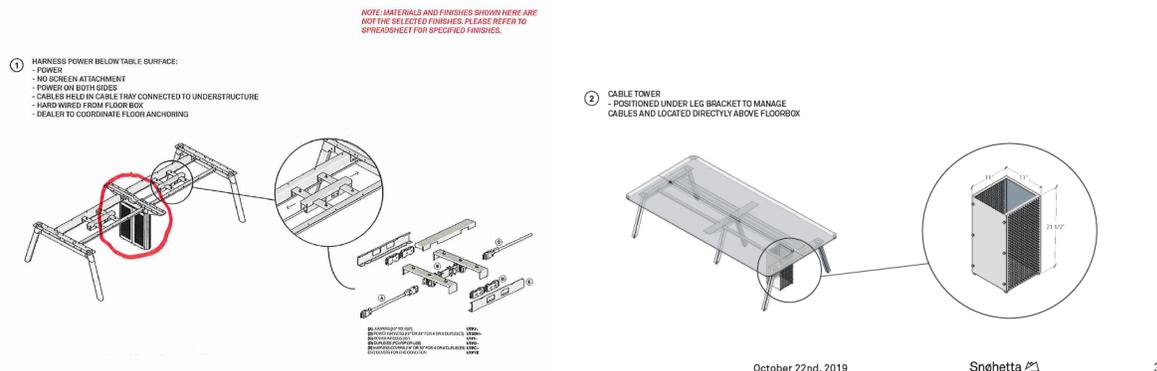
UTPSPPPU (B/W/G) (C/H/L)

The large table in the Quiet Room / Small Business Center Room 203, tagged T5-3, has four (4) square outlets (aka Power Modules) in the table. The revised table catalog number on the attached spreadsheet is UTST 1444828 S4. S designates the square power module and 4 is the quantity of power modules per table. The manufacturer’s code for the power module for table T5-2 is UTPSPEPU (B) (H). It contains (3) three prong plugs and 2 USB plugs per the image below.



UTPSPEPU (B/W/G) (C/H/L)

- Q9. Bid Sheet A- Furniture and Bid 119-2 Questions and Answers calls out for 4 square grommets on T5-3. This size Sawhorse table is standard with (3) square grommets. Please confirm if we are to move forward with 3 standard grommets or a custom table with 4 square grommets.
- A9. We have confirmed with Knoll that the 144”L Rockwell Unscripted Sawhorse Table comes standard with 3 grommets. We are not looking for a custom amount of grommets.
- Q10. FF&E-Final Selection Furniture Specification show tables T6-1, T6-2, T6-3 and T6-4 with screens. These screens are available with or without power and in laminate, veneer, glass or acoustical felt. Please confirm if screens are required.
- A10. The T6 tables are not specified with a screen per our review with QPL. The power will be supplied below the table. Please see document ‘2019-1022_FF+E-SelectSpec-Power’ a pdf noting the power accessories required for each powered table, file is located in the DropBox site folder for Scope A Furniture Plan:
https://www.dropbox.com/sh/42d9p0o2wp4j29p/AADE_E7xVTnGIAtY9lw2w-Qua?dl=0.
- Q11. As a follow up to Addendum 4, do you want both Cable Towers for Tables T5-2 and T5-3? The one circled in RED as well as the Rectangular Cable Tower circled in BLACK?
- A11. There should be one square cable tower at all Knoll tables as is called out as item 2 circled in BLACK. The diagram where you circled the rectangular cable tower in red was to be used only to indicate the power module type at the T6 tables.



Please note in the power pdf, ‘2019-1022_FF+E-SelectSpec-POWER’, sheet 2 is for T6 tables (Rockwell Sawhorse Workbench), and sheet 3 is for T5 tables (Rockwell Sawhorse Table).