

**Request for Proposals for  
Landscaping, Gardening and  
Irrigation System Installations and  
Maintenance Requirements Contracts  
RFP # 1023-2  
Questions and Answers**

**October 16, 2023**

Q1. We have reviewed the advertised RFP Landscaping, Gardening and Irrigation System Installations and Maintenance Requirements Contracts and are unable to locate the "Scope of work" details and "Bid sheet". Please make these documents accessible from the procurement page, so we may review and respond with the correct information.

A1. As stated in the RFP, the Library intends to establish a list of awarded firm that can compete for future work. The Library has not identified specific projects or established a budget and does not guarantee any work.

Once the Library has identified a specific project, it will then solicit all selected firms. The Library reserves the right to make its selection based on lowest cost or by best value as determined at the sole discretion of the Library. As such, there is no bid sheet at this time.

Q2. Please let us know if this is a prevailing wage project?

A2. The Library does not anticipate Article 9/230 work to be subject to prevailing wage. Any Article 8/220 work would not be subject to prevailing wage.

Q3. I want to confirm this is ONLY to be awarded the opportunity to be on an approved vendor list?

A3. As stated in the RFP, the Library intends to establish a list of awarded firm that can compete for future work. The Library has not identified specific projects or established a budget and does not guarantee any work.

Q4. And once that list of approved vendors is set, we will be able to bid on a on a 3-year contract?

A4. As stated in the RFP, the term of the awarded contract will be for a (3) year period with (2) two, one year options to renew at the Library's sole discretion. The Library may terminate the contract at any time, in its sole discretion, upon written notice.

Q5. How many locations do you have? 66?

A5. See: <https://www.queenslibrary.org/about-us/locations> . The Library does not anticipate all locations requiring services. This RFP is for as required services as determined by the Library.